

## Cosby Parish Council Minutes

The minutes of the meeting of Cosby Parish Council, held on Thursday 18<sup>th</sup> April 2019 at 7.30pm, in the Cosby Community Church Rooms, Croft Road, Cosby

**Present:** Cllr. M Hillman (Chair) Cllr: V Rye (Vice Chair)  
Cllr. J Wolfe Cllr: M Howkins  
Cllr: I Mullis Cllr: D Cooper  
Cllr: J Chapman

### **Also present:**

Members of the public – 4 Members of the public present

### **1. To receive and approve apologies for absence**

Cllr: D Jennings (Approved) Cllr: P Suffield (Approved) Cllr: C Pharoah (Approved)  
Cllr: A Tanner (Approved)

### **2. Chairman's welcome**

The Chairmen welcomed Members of the Council and members of the public to the meeting.

The Chairman asked for delivery of the new Cosby Parish Council Newsletter to be arranged for May 1<sup>st</sup> 2019 onwards. The Clerk to arrange when printed copy available.

### **3. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)**

No declarations made

### **4. To receive and sign the minutes of the meeting held on Thursday 18<sup>th</sup> March 2019.**

**RESOLVED:** That the minutes of the Parish Council meeting held on Thursday 18<sup>th</sup> March 2019 were signed as being a true and correct record by the Chairman.

### **5. To receive and approve the financial reports for the months ending 28<sup>th</sup> February 2019 and 31<sup>st</sup> March 2019 including income and expenditure, budget year to date, balance sheet and to sign the bank reconciliation for the same period.**

**RESOLVED:** That the financial reports for the months ending 28<sup>th</sup> February 2019 and 31<sup>st</sup> March 2019 including income and expenditure, budget year to date and balance sheet be signed by the Chairman as a true and accurate record.

### **Chairman's Discretion:**

**Agenda Items 15 (Public Participation) and**

**Agenda Item 19 (To receive and consider reports from Representatives attending outside meetings or training)**

The Chairman moved agenda items 15 and 19 up the agenda and suspended the meeting to allow the member of the public to speak and to receive reports from Cllr's Cooper and Rye.

- a) Public Speaking Protocol – One request to speak had been received by the Clerk.
- b) The meeting was suspended to allow a member of the public to make representation about any item not on the agenda.

The Council heard concerns from a member of the public regarding the potential of a Garden Village at Whetstone Pastures and the A46 Expressway and suggested that there had been a lack of consultation or interest by Cosby Parish Council. A contact form was presented for any Members of the Council who wished to receive communications from SELAG. The Member of the public advised the Council that a public meeting was being organised in Cosby by herself and Dorothy Cooper on the 8<sup>th</sup> May 2019 and that Cllr: Terry Richardson, Leader of Blaby District Council would be invited to attend.

Cllr: Cooper and Cllr; Rye reported their attendance at a meeting organised by SELAG in Billesdon on 4<sup>th</sup> April 2019 regarding the campaign.

The Chairman and Members assured those present that Cosby Parish Council was aware of the concerns and was in the process of establishing the facts.

The Clerk confirmed that there was information since 2017 available on the Blaby District Council website – search term, Strategic Growth Plan.

The Clerk advised that Cllr: Terry Richardson may or may not be the Leader of Blaby District Council at the time of the planned meeting.

**RESOLVED:** That the verbal reports be received.

- 6. To appoint the Internal Auditors for Cosby Parish Council for the year 2018/19

**RESOLVED:** That Accounts Plus of Cosby are appointed as the Internal Auditors for Cosby Parish Council for 2019 audit.

- 7. To recognise PKF Littlejohn as the appointed External Auditor for Cosby Parish Council as a Smaller Authority the period 2017/18 to 2021/22

**RESOLVED:**

- 8. To receive and adopt the proposed model Financial Regulations for Cosby Parish Council for the year 2019/20.

**RESOLVED:** That the model Financial Regulations (with amendments as proposed) are adopted for Cosby Parish Council with the provision to update subsection “g” relating to Standing Orders in due course.

- 9. To record a resolution in regards to the THREE Cosby Parish Council bank accounts held with Lloyds Bank Plc

The Clerk advised that subsequent correspondence received from Lloyds Bank negated the need for this agenda item.

- 10. To receive any correspondence.

**RESOLVED:** That the offer from the Conservation Volunteers of Leicestershire and Rutland be passed to the Open Spaces Working Group for inclusion. The Clerk to notify CVLR

11. To receive and consider any requests for Memorials  
a) ALBERT SPENCER PEARS & BERYL PEARS - **Tabled**

**RESOLVED:** That the memorial be approved.

12. To receive a request from Cllr: Ian Mullis – Message in a Bottle

**RESOLVED:** That Cosby Parish Council supports the Message in a Bottle programme and advise Cllr: Mullis of any opportunities to locate and promote the Bottles.

13. To receive a report from the Festive Lights Working Party

**RESOLVED:** That the report from the Festive Lights Working Party be received and that the sum of £6,800 be approved, being within the Councils 2019/20 budget. (\$137)

14. To receive the Clerks general report

- a. Wicksteed Leisure – General Repairs to Playground equipment (£2,618.06)
- b. To approve the renewal of the Parish Councils 2Commune Website plus one additional email account. (£530.00)
- c. Village Hall broken bollard (Made safe by Blaby District Council)
- d. E-ON LED Lighting (Clerk to investigate)
- e. IT equipment (A sum of £1,500 is approved in respect of the new member of staff)
- f. NALC/LRALC annual subscription (£559.78)

**RESOLVED:** The Clerks reports be received and associated requests for expenditure as reported be approved: -

15. **To receive any updates on the Neighbourhood Plan.**

The Clerk advised that some members of the group had yet to respond to the Doodle calendar so no date for the next meeting could yet be chosen.

**RESOLVED:** The Clerk to seek dates for the next meeting post 7<sup>th</sup> May 2019 and arrange suitable accommodation.

**RESOLVED:** That the Planning Working Group be extracted from the Neighbourhood Plan Working Group and reinstated as a separate Planning Working Group.

16. To receive any reports from County / District Councillors

None received.

17. **Confidential Item** - In accordance with the Public bodies (Admissions to meetings) Act 1960, the press and the public will be excluded from the following items by reason of the confidential nature of the business to be discussed and will be requested to withdraw: -

- b) To receive a report and any recommendations from the Staffing and Finance Working Party for the appointment of a Part time Administration Assistant for Cosby Parish Council.

**RESOLVED:** That the recommendations of the Staff and Finance Working Party for the appointment of a Part time Administration Assistant be approved. The Clerk to proceed with the appointment.

- c) To review and award the tenders for outside works to Victory Park, St Michael and All Angels church yard, War Memorial, Headstones and road-side planters.

**RESOLVED:** That the respective work and associated costs as detailed be awarded to G Seller and D.T.M Gardens and Landscapes. The Clerk to proceed.

- 18. To confirm the date of the next meeting being the Annual Meeting of Cosby Parish Council as Thursday 16<sup>th</sup> May 2019

The Chairman declared the meeting closed at 9.52pm

----- 16<sup>th</sup> May 2019

Councillor

Chairman

DRAFT