

## Cosby Parish Council Minutes

**Minutes of the Meeting of Cosby Parish Council, held on Thursday 18<sup>th</sup> June 2020 at 7.30pm via Zoom web conferencing**

**Present:**

Cllr V Rye (Chair)	Cllr P Suffield
Cllr M Howkins	Cllr I Mullis
Cllr C Pharoah	Cllr J Chapman
Cllr J Wolfe	Cllr P Wardrop
Cllr S Wegerif	Cllr M Hillmann

**Also present:** Mr L Phillimore (Clerk)  
Mrs S Chapman (Cosby Parish Council)

**Members of the public** – 1 member of the public present

### **206. To receive apologies for absence**

None

### **207. Chairman's welcome**

Request for all Working Parties to meet in the near future to agree action plans and funding requests.

### **208. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)**

Cllr: I Mullis – Agenda item 13a – non-pecuniary relating to Thomas Christmas (deceased)

Cllr: M Howkins – Agenda item 10j – non-pecuniary interest relating to the Village Hall Committee.

### **209. To receive and sign the minutes of the meeting held on 21<sup>st</sup> May 2020**

**RESOLVED:** That the minutes of the Parish Council meeting held on 21<sup>st</sup> May 2020 be signed as being a true and accurate record by the Chairman

### **210. Chairman's prerogative: -**

**a. That agenda item 10 d** be moved up the agenda for discussion

**b. RESOLVED:** That the Clerk explore permissions to locate picnic benches on The Nook with the County Highway Authority.

That the Village Presentation and Maintenance Working Group liaise with local businesses and examine options and bring a proposal to the Parish Manager

That a "Risk Assessment" be undertaken

That an amount of £1,500 be approved to invest in public seating on The Nook

### **211. To receive and approve the financial reports for the month ending 31<sup>st</sup> May 2020, including income and expenditure, budget year to date, balance sheet and to record the virtual approval of the bank reconciliation for the same period.**

**RESOLVED;** That the financial reports for the month ending 31<sup>st</sup> May 2020 be signed as being a true and accurate record by the Chairman

**212. To receive and approve the Annual Governance and Accountability Report (AGAR) and conclusion of the Internal Audit.**

**213. To confirm the dates of the of the Period for the EXERCISE OF PUBLIC RIGHTS – Monday 6<sup>th</sup> July to Friday 14<sup>th</sup> August 2020.**

**RESOLVED:** That the Annual Governance and Accountability Report for the year ending 31<sup>st</sup> March 2020 be approved and signed by the Chairman and noting that all Parish Council assets with a nominal value of £50.00 or less have been removed from the asset register as a matter of good practice and that the dates for the Period for the Exercise of Public Rights be approved and published accordingly.

**214. To review and adopt an amendment to the Parish Councils Financial Regulations to permit Cosby Parish Council to procure Goods and Services via the Framework Agreements and Preferred Supplier List established by and held in-force by Blaby District Council. (New paragraph 10.4)**

**RESOLVED:** That the amendment be approved and adopted.

**215. To consider any expressions of interest for co-option to the Parish Council**

None received

**216. That the meeting be suspended for 10 minutes**

That Cllr: J Wolfe to leave the meeting for work duties

That Cllr: C Pharoah is experiencing internet issues

**217. To receive any correspondence**

**Agenda items 10a, 10b. RESOLVED,** that the MUGA be removed from Victory Park.

**Agenda item 10 c RESOLVED,** that the Traffic Working Party review traffic matters.

**Agenda item 10 e, RESOLVED,** The Clerk to write to the Parishioner and offer support and to all other traffic representations in the agenda.

**RESOLVED: That Standing Orders be suspended @ 9.05pm to allow the meeting to continue**

**Agenda item 10 j, RESOLVED,** That the Trustees of the Recreation Ground Charity or as The Cosby Parish Council provide financial support to the Village Hall Committee and Village Hall Charity to access independent legal advice.

**218. To receive any updates on Village Projects**

a. **Picnic in the Park –** plans remain for 2<sup>nd</sup> August to celebrate the centenary of Victory Park.

**219. To consider any Memorial applications**

**RESOLVED:** That the memorial for Thomas Christmas be approved.

That the inscription for David Johnson be approved

**220. To receive the Clerks general report.**

a) Pitch Improvement Programme is scheduled to start in the Autumn

b) The Parish Council has “Permitted Rights” for the installation of the 20ft storage container.

c) A new proposal for the repair of the Cosby Brook Bank has been received.

d) The Arboreal report be received and the Clerk to seek quotes for work for around 54 trees in the cemetery noting that the trees within the Conservation Area / The Nook may or may not be the responsibility of the Parish Council.

**RESOLVED:** That the Clerks general report be accepted and the Clerk to action accordingly.

**221. To approve the HMRC guideline office allowance of £6.00 per week**

**RESOLVED:** That the staff office allowance be increased to £6.00 per week

**222. To approve the payment of Staff Contractual Allowances through payroll in respect of P11d assessments.**

**RESOLVED:** That Contractual allowances be paid through payroll.

**223. To receive and consider reports from representatives attending outside meetings or training.**

Cllr: Hillmann reported on the support he has provided to the Village Hall and Sports Teams and the production of Risk Assessments and that The Parish Council should have those records which should be passed onto the Councils insurance company.

The Chairman declared the meeting closed at 10.04pm

----- 16<sup>th</sup> July 2020

Cllr: Veronica Rye

Chairman