



# COSBY PARISH COUNCIL

Clerk: Mr Les Phillimore  
76 Springwell Lane  
Whetstone  
Leicester  
LE8 6LT

Telephone: 07802 303936  
[clerk@cosbyparishcouncil.org.uk](mailto:clerk@cosbyparishcouncil.org.uk)

---

**NOTICE IS HEREBY GIVEN** that the **April** meeting of the Parish Council will be held at the Cosby Community Church Rooms, Croft Road, Cosby on **Thursday 18<sup>th</sup> April 2019 at 7.30pm**, for the transaction of business set out in the agenda below and Members are summoned to attend.

Dated this 11<sup>th</sup> day of April 2019

Clerk to the Parish Council

## AGENDA:

1. To receive apologies for absence
2. Chairman's welcome
3. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on this agenda)
4. To receive and sign the minutes of the meeting held on 21<sup>st</sup> March 2019
5. To receive and approve the financial reports for the months ending 28<sup>th</sup> February 2019 and the end of year financial reports ending March 31<sup>st</sup> 2019 including income and expenditure, budget year to date, balance sheet and to sign the bank reconciliation for the same periods.
6. To appoint the Internal Auditors for Cosby Parish Council for the year 2018/19
7. To recognise PKF Littlejohn as the appointed External Auditor for Cosby Parish Council as a Smaller Authority the period 2017/18 to 2021/22
8. To receive and adopt the proposed model Financial Regulations for Cosby Parish Council for the year 2019/20.
9. To record a resolution in regards to the THREE Cosby Parish Council bank accounts held with Lloyds Bank Plc
10. To consider any expressions of interest for co-option to the Parish Council

11. To receive any correspondence
  - a) The Conservation Volunteers Leicestershire & Rutland
  
12. To receive and consider any requests for Memorials
  - a) ALBERT SPENCER PEARS & BERYL PEARS - **Tabled**
  
13. To receive a request from Cllr: Ian Mullis – Message in a Bottle
  
14. To receive a report from the Festive Lights Working Party
  
15. Public Participation - The meeting will be suspended to allow members of the public to make representations about items that are not on the agenda. All requests must be made to the Clerk prior to the meeting.
  
16. To receive the Clerks general report
  - a) Wicksteed Leisure – General Repairs to Playground equipment
  - b) To approve the renewal of the Parish Councils 2Commune Website
  
17. To receive any updates on the Neighbourhood Plan
  
18. To receive any reports from County / District Councillors
  
19. To receive and consider reports from Representatives attending outside meetings or training
  
20. **Confidential Item** - In accordance with the Public bodies (Admissions to meetings) Act 1960, the press and the public will be excluded from the following items by reason of the confidential nature of the business to be discussed and will be requested to withdraw: -
  - a) To receive a report and any recommendations from the Staffing and Finance Working Party for the appointment of a Part time Administration Assistant for Cosby Parish Council.
  
  - b) To review and award the tenders for outside works to Victory Park, St Michael and All Angels church yard, War Memorial, Headstones and road-side planters.
  
21. To confirm the date of the next meeting as Thursday 16<sup>th</sup> May 2019