

Cosby Parish Council Minutes

The minutes of the meeting of Cosby Parish Council, held on Thursday 17th January 2019 at 7.30pm, in the Cosby Community Church Rooms, Croft Road, Cosby

Present: Cllr A Tanner
Cllr M Howkins
Cllr I Mullis
Cllr: V Rye
Cllr M Hillman (Chair)
Cllr D Cooper
Cllr C Pharoah

Also present: Mr L Phillimore – Clerk

No members of the public present.

1. To receive and approve apologies for absence

County Cllr D Jennings (Health) Cllr: P Suffield (Prior engagement) Cllr: J Chapman (Health)

2. Chairman's welcome

The Chairman's report for matters relating to the Neighbourhood Plan would be discussed under **agenda item 15**

3. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)

No declarations made

4. To receive and sign the minutes of the meeting held on 13th December 2018

RESOLVED that the minutes of the Parish Council meeting held on 13th December 2018 were signed as being a true and correct record by the Chairman.

5. To receive and approve the financial reports for the months ending 30th November 2018 and 31st December 2018 including income and expenditure, budget year to date, balance sheet and to sign the bank reconciliation for the same periods.

RESOLVED that the accounts for the periods ending 30th November 2018 with the Clerks explanation for the previous reconciliation error and for the period ending 31st December 201 be approved and signed by the Chairman.

6. To receive and consider reports from the Staffing and Finance Working Party held 10th January 2019 (any recommendations from these working parties will be dealt with under agenda item 18).

The Chairman confirmed that matters relating to the Budget, Precept and Staff would be discussed under confidential item, agenda item 18.

7. To receive and consider the reports from

- a. Illuminations Working Group (3rd January 2019)
- b. Cemetery Working Group (8th January 2019)
- c. Playground Working Group (9th January 2019)
- d. Cosby Parish Council "Outstanding Issues" (9th January 2019)
- e. Trees Working Group (8th January 2019)

Members were thanked for their work on these projects with all reports received and any required expenditure to be discussed under agenda item 18 (Budget and Precept).

- 8. To receive correspondence:** RESOLVED: The list be received and noted. All correspondence had been copied to Members and any actions noted.

- a) Blaby District Council – Local Plan Delivery Development Plan Document (DPD)
- b) Catesby Estates – request for meeting
- c) Response from LHA re: Capped Lamp posts “Pretty Corner”
- d) Shauna Tilley - Enquiry for land for charitable purposes
- e) LRALC Development and Member Support Questionnaire 2018
- f) Leicestershire Police – Request for **Police Support Volunteers**.

The Clerk to invite Catesby Estates to present to the Parish Council at the February 21st Council meeting

- 9. To receive and consider any Planning Applications received and the outcomes of any previous Planning Applications**

Received with no observations to be made.

- 10. To receive and consider any requests for Memorials**

- a. Mr Ronald Alfred Jelfs departed 16th December 2018 to read '**Quiet at last**' as part of his inscription alongside his name and date of birth and death.

RESOLVED: That the inscription be approved and the Clerk inform the family.

- 11. To receive a report from Cllr: Rye in relation to the Remembrance Parade.**

RESOLVED: That Cllr Rye's request for the Remembrance Parade to be adopted as an annual event be approved and the Parish Council budget make allowances for an annual event.

- 12. To receive a report from Cllr: Mullis in relation to Bouquets and Complaints**

Cllr: Mullis wished to convey comments and commendations from members of the public with regards to the Christmas events and the overall cleanliness and upkeep of the village as a whole with particular recognition for Cllr: C Pharoah.

Pictures and reports of overhanging shrubs obscuring of road signs, blocked drains and gully's were brought to the attention of the Parish Council – The Clerk to report to the County Highways Authority.

- 13. Public Participation** - The meeting will be suspended to allow members of the public to make representation about items that are not on the agenda. All requests must be made to the Clerk prior to the meeting.

A letter from the Methodist Church seeking alternative uses for the church hall be received with a recommendation that the Church seek to advertise around the village.

- 14. To receive the Clerk's General Report and Updates** – to include a proposal from the Clerk to the Parish Council relating to outside works and outstanding Council resolutions to be discussed under agenda item 18.

- a. Charity of Thomas Pope

RESOLVED; That the Clerk take the necessary action to address the administration issues with the Charity and to keep the Parish Council as Trustees informed.

- b. **RESOLVED:** That the Clerk organizes a meeting with the local sports coaches, the Football Association and the Parish Council to hear of development and funding opportunities relating to Victory Park.
- c. The Clerk to also action matters relating to, S106 and the Swirl Roundabout, Playground Inspection Report and repairs to CCTV at Village Hall.
- d. The Clerk to look at advertising within the village for temporary office space.

15. To receive any updates on the Neighbourhood Plan

- a. The Chairman updated Council on progress to date and advised members of the NHP Working Group that Members would need to take ownership of their respective areas and provide the necessary information and input.
- b. The Clerk will continue to investigate Grant funding for the NHP.

16. To receive any reports from County / District Councillors

None recorded.

17. To receive and consider reports from Representatives attending outside meetings or training

Cllr: Rye has recently attended training at LRALC and recommends fellow Councillor's attend training as appropriate.

18. Confidential Items 18a, 18b, 18c, 18d - In accordance with the Public bodies (Admissions to meetings) Act 1960, the press and the public will be excluded from the following items by reason of the confidential nature of the business to be discussed (staffing and finance) and will be requested to withdraw.

- a. To discuss any recommendations from the Staff Working Party in relation to staffing and the recommendation of the appointment of a Parish Council Administration Assistant
- b. To approve the annual pay awards for the year 2019/20
- c. To consider, approve and adopt the budget proposals for 2019/20 for the Parish of Cosby
- d. To approve the issue of a precept on Blaby District Council for the amount required.

RESOLVED:

- a. That a Part Time Administration Assistant be recruited at the agreed budgeted hours for the Parish Council as a matter of urgency.
- b. That the 2019/20 Local Government pay awards and proposed pay scales be accepted.
- c. That the budget proposals from the Staff and Finance Working Party be accepted.
- d. That the **PRECEPT** for Cosby Parish Council for the financial year 2019/2020 be set at **£91,714**

19. To confirm the date of the next meeting as Thursday 21st February 2019

The Chairman declared the meeting closed at 9.53pm

----- 21st February 2019

Councillor Miles Hillmann

Chairman