

Cosby Parish Council Minutes

The minutes of the meeting of Cosby Parish Council, held on 17th October 2019 at 7.30pm, in the Cosby Community Church Rooms, Croft Road, Cosby

Present: Cllr V Rye (Chair) Cllr J Chapman
Cllr M Howkins Cllr I Mullis
Cllr D Cooper Cllr C Pharoah
Cllr J Wolfe Cllr M Hillman

Also present:

Mrs. S Chapman – Cosby Parish Council

One member of the Public Present for Co-option

83. To receive and approve apologies for absence

Cllr P Suffield (Approved)
Cllr P Wardrop (Approved)
Mr. L Phillimore (Clerk)

84. Chairman's welcome

The Chairman welcomed all members present.

85. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)

a) No declarations of interest received at this time

86. To receive and sign the minutes of the meeting held on 19th September 2019

RESOLVED: That the minutes of the Parish Council meeting held on 19th September 2019 be signed as being a true and correct record by the Chairman.

87. To receive and approve the financial reports for the month ending 30th September 2019 including income and expenditure, budget year to date, balance sheet and to sign the bank reconciliation for the same period.

RESOLVED: That the financial reports for the month ending 30st September 2019 including income and expenditure, budget year to date, balance sheet and the bank reconciliation for the same period be signed by the Chairman as an accurate and true record.

It was asked by all Members that in the future the Clerk put copies of the Finances in the Agenda Packs so they look at them prior to the meeting.

88. To receive an Expression of Interest from Mr. Steve Wegerif for Co-Option onto Cosby Parish Council.

RESOLVED: Following a brief presentation from Mr. Wegerif it was voted in favour that he be Co-opted onto Cosby Parish Council

Mr. Wegerif was informed verbally of this decision by the Chairman of the Council and advised that as the Clerk was not present at the meeting to sign his acceptance of Office he was invited to sit at the table for the rest of the meeting but could not speak or vote on any resolutions.

89. To review and adopt

a) The proposed Cosby Parish Council Code of Conduct

Resolved: That the proposed Code of Conduct for Cosby Parish Council be adopted.

b) Proposed meeting dates for the council year 1st January to 31st December 2020

Members were asked to take away the Draft timetable and discuss for adoption in the next meeting

90. Public Participation

No Members of the Public spoke at this time.

A member of the Public had made himself known to the Council before the meeting started expressing his concern at the removal of the Hedge on the new housing estate on Croft Road. His concerns were noted and the Chairman assured him that while we have no enforcement rights over planning issues we would make some further enquiries into this issue.

91. To receive any Correspondence:

a) Family Fun Day

Councilors asked for further information before this could be considered

b) Disabled Facilities at the Village Hall

CLlr Howkins declared an interest in this issue (Member of the Village Hall Committee)

Resolved: To look into raising the profile of the Village Hall Disabled parking spaces by remarking the spaces and updating signage.

It was decided by members to defer discussion of disabled facilities in the Village Hall as the Parish Council is currently exploring a number of ideas and options.

c) A letter had been received from the Village Hall Committee confirming the Councils agreement to fund a display case for a series of Photographs and other memorabilia

The Council asked that a reply be sent that they agree to look to funding this and asked that the Village Hall keep them informed of costs and design.

d) A letter had been received from the Village Flower & Produce Show thanking them for the grant and providing photographs. This was passed round for Councilors to view

92. To receive any written/verbal reports from the working groups

a. Festive Lights.

It was reported that the Clerk had sent the amended MoU

The Chairman reported that while the Christmas Fayre was not organised by the Parish Council they were trying to look at options to put on some sort of event on the evening of the lights switch on.

b. Village Maintenance Group

The report of the village maintenance group was noted and it was

Resolved: that the donation of two trees be used to fill the gap in the tree line at the entrance to Victory Park & be placed on the corner of Main Street and Ash Tree Road.

Resolved: That the Village Maintenance Group can spend on bulbs, plants & compost up to £500

93. To consider and approve any requests for memorials.

No requests received

94. To receive and consider any Planning Applications received and the outcomes of any previous Planning Applications

Resolved: That no observations be made.

95. To receive the Clerks general report and updates

Playground

The Director of Wicksteed Play equipment had met with the Clerk and they had now sent a new quote including a replacement for the wetpour. They had also been told of the issues with the MUGA and had suggested a new goal end be installed.

We are still waiting for two companies to send in their quotes for Playground Maintenance work

The Outdoor Gym Equipment has been inspected and there are no issues.

Councilors asked that the Victory Park & Playground Working Party be sent a copy of the Play Inspection Report

Charities

Thomas Pope – all bank accounts are now in the Clerks possession and therefore the Charity Commission Annual Return has been completed for the last two years.

Correspondence has been engaged into with a Charity Solicitor who is willing to look into the issues with the Village Hall Deeds and also to close the Thomas Pope Charity. They are unable to give ideas of time or costs at this stage but have agreed to keep the Clerk informed of progress.

Architects and Builders

A general call for builders and architects had been made and one response from an Architect had been received. The Clerk was currently arranging a time to meet and discuss the Councils requirements further.

Councilors asked that enquiries be made to other local parishes that have had new Village Hall work recently to find out which builders/architects they used.

Fons

A representative of Fons has asked to present to Members at the next meeting. It was agreed to confirm this for 8pm for a maximum time of 15 minutes.

Brook Bank

It was reported that the Brook Bank had now been cordoned off and one quote had been received to make up the bank.

Suggestions were discussed and the Council agreed to try to proceed with the environment agency suggestion of using a geotextile mat to be pinned down on the backfill. Further quotes to be obtained.

Cemetery

An issue with Squirrels had been reported by the Cemetery Operative. Councilors asked that advice be taken from environmental/ conservation experts before any decision was taken

Postal Address

Resolution: That we apply for a P O Box on confirmation that it can be collected from local post office and that signed for mail can be left at this office.

At this point in the meeting the Chairman proposed to suspend the Standing Orders in order to finish the agenda items.

Resolved: That Standing Orders be suspended in order to finish the agenda items

96. To receive updates on village projects

a. Neighbourhood Plan

It was reported that there had been a problem with copyright on the Maps on the Draft NHP published. This had now been resolved and the Clerk was asked to publish the revised document on the Council Website

The Drop In events had been held raising awareness of the NHP

Another meeting of the Steering Group is to be held – date to be confirmed.

b. Remembrance Parade

The Chairman confirmed that:

- a. The wreath had been purchased from the RBL on behalf of the Parish Council
- b. The Youth Groups are to read at the service
- c. The Marshalls had been contacted
- d. S Chapman to attend the Marshall Training provided by LCC
- e. That Cllr C Pharoah will present Role of Honour
- f. That Cllr V Rye (Chair) will lay the wreath on behalf of the Parish Council
- g. That P Wilkinson be asked to lay the wreath on behalf of the police as they are unable to attend.
- h. That Mr Pepper had reported to the Chairman that Highways had stated to him a Road Closure was not required for the Poppy Drop. The Police had been in contact with S Chapman and it was confirmed to them that the Poppy Drop was not a Council Organised Event.

97. To receive any reports from County / District Councillors

No reports received

Cllr J Wolfe advised that she would be attending the Whetstone Remembrance Parade and therefore would not be attending the Cosby Remembrance Parade.

98. To receive and consider reports from Representatives attending outside meetings or training

- a. No reports received

99. Confidential Item

At this point Mr. Steve Wegerif left the meeting

A report was received from the Staff Resources Working Party

Resolved: That Mr. L Phillimore is appointed as Cosby Parish Manager from 1.11.19. The appointment will be for 30 hours per week.

A report was read out from the Responsible Financial Offer

Resolved: That the Black Rock Account is closed and the money combined with the NatWest funds until the Charity is Closed down.

Resolved: That at the time the Thomas Pope Charity is closed any residual funds be donated to COPWA and the Parish Council pay all solicitors fees due for this process.

Resolved: That the three NS&I accounts held in the name of the Recreation Ground Charity be closed and the funds invested in CCLA

100. To confirm the date of the next meeting

RESOLVED: That the next meeting of Cosby Parish Council will take place on Thursday 21st November 2019 at 7.30pm and that members of the public be notified in the appropriate manner.

The Chairman declared the meeting closed at 9.59pm.

----- 21st November 2019

Councilor Veronica Rye

Chairman