



# COSBY PARISH COUNCIL

Clerk: Mr Les Phillimore  
76 Springwell Lane  
Whetstone  
Leicester  
LE8 6LT

Telephone: 07802 303936  
[clerk@cosbyparishcouncil.org.uk](mailto:clerk@cosbyparishcouncil.org.uk)

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## Minutes

**Minutes of the Annual Meeting of Cosby Parish Council, held on Tuesday 4<sup>th</sup> May 2021 via Zoom web conferencing**

**Present:** Cllr V Rye (Chair)      Cllr S Wegerif (Vice Chair)      Cllr C Pharoah  
Cllr M Hillmann      Cllr J Chapman      Cllr I Mullis  
Cllr: J Wolfe      Cllr M Howkins      Cllr L Wolfe  
Cllr S Boocock (Joined @7.33pm)

**Also present:** Mr L Phillimore (Clerk & Parish Manager)  
Mrs S Chapman (Assistant Parish Manager)

### **365. To elect a Chairman of Cosby Parish Council**

Cllr: J Chapman nominated Cllr: V Rye  
Cllr: S Wegerif seconded  
All Members in favour

Cllr: V Rye signed the Acceptance of Office and took the seat as Chairman of the Parish Council for the year 2021/22

### **366. To receive apologies for absence**

All Members present

### **367. To appoint a Vice Chairman of Cosby Parish Council**

Cllr: C Pharoah nominated Cllr: S Wegerif  
Cllr: J Chapman seconded  
All Members in favour

### **368. To receive disclosures of members' interests (i.e., the existence and the nature of those interests in respect of items on this agenda)**

Cllr: M Howkins – Non-pecuniary interest in agenda items 363 b, I & ii being a representative of the Village Hall Committee

**369. Chairman's welcome**

Cllr: V Rye welcomed Members and noted the prospect of returning to physical meetings.

**370. To receive and sign the minutes of the meeting held on 15<sup>th</sup> April 2021 and the minutes of the rescheduled meeting held on the 20<sup>th</sup> April 2021.**

**RESOLVED:** That the minutes of the meeting held on 15<sup>th</sup> April 2021 and the minutes of the meeting held on 20<sup>th</sup> April 2021 be signed as being a true and accurate record by the Chairman.

**371. To receive and approve the financial reports for the month ending 30th April 2021, including income and expenditure, budget year to date, balance sheet and to record the virtual signing of the bank reconciliation for the same period.**

**RESOLVED:** That the financial reports for the month ending 30<sup>th</sup> April 2021 be signed as being a true and accurate record by the Chairman

**372. To consider the re-scheduling of the published meeting dates of Cosby Parish Council (In light of the expiration of legislation on 7<sup>th</sup> May 2021 to hold meetings virtually)**

**RESOLVED:** That the meeting scheduled for 17<sup>th</sup> June be cancelled and an Extraordinary General Meeting be convened if required within a Covid secure place.

**373. To consider approving Delegated Authority to the Proper Office of Cosby Parish Council to enact actions on behalf of Cosby Parish Council in conjunction with the Chairman without the need for formal approval by Council until such date as is required.**

**RESOLVED:** That delegated authority be granted to the Parish Manager in consultation with the Chairman to proceed with known budgets, works, equipment and expenditure. (Playground, Tarmac path, replacement of risings and grass, side drainage)

**374. To receive the Clerk's General Report and Updates**

**RESOLVED:**

- a. That advertising support be given to the Victory Show
- b. That both clothing recycling bins retained on Cosby Victory Park car park subject to contracts being provided with monthly income of £50 per bin.

**375. To consider the grant application for the Cosby Yarn Bomb**

**RESOLVED:** That a one-off grant of up to £1,000 from the residual Covid fund be awarded with future grant requests capped to not exceed £500.

**376. To consider any Memorial applications**

None tabled

**377. To consider any Planning Applications**

- a. 21/0194/FUL - 15 Elm Tree Road Cosby Leicestershire LE9 1SR due to a commercial relationship with the applicant being in existence.

**RESOLVED:** That no observations be made

### 378. Correspondence received.

#### RESOLVED:

- a. That the report and additional information from the Civil Engineers relating to the Tarmac be noted and that the Parish Manager pursue the concerns with the main contractor.
- b. That the grant request for MacMillan be declined but the poster be displayed in the notice boards.
- c. That Cosby Cricket Club centenary celebration be noted and that a commemorative award be organized.
- d. That the thanks from a member of the public for the work on the Neighbourhood Plan be received.
- e. That the Public Space Bin and District Cleansing Policy be noted
- f. That the Parish Manager submit an Expression of Interest to the COIF investment fund for the ethical investment opportunity.
- g. That consideration be given to addressing surface drainage (puddling) on the entrance to Victory Park car park.

### 379. Public Participation

No requests

### 380. Annual Review:

**RESOLVED:** To note and approve the agenda items: -

- a) To appoint Members to Working Parties for the ensuing year
- b) To nominate representatives to outside bodies
- c) To approve membership of bodies, clubs and societies (NALC, LRALC, SLCC, CPRE)
  - i. **Cllr: M Howkins declared a non-pecuniary interest being a member of the CPRE**
- d) To confirm key holders for the Parish Council (LP, SC)
- e) To confirm cheque and BACS signatories (VR, CP, JC, MGH, LP)
- f) To approve the car mileage allowances for 2021/22 (£0.45 & £0.25)
- g) To confirm the status of Trustees for Parish Council administered Charitable Trusts, "Cosby Recreation Ground Charity" (513289)

**RESOLVED:** Standing Orders suspended @ 8.52pm to allow the meeting to continue.

### 381. To receive any updates on Village Projects

Cllr: M Hillmann updated Members on the Statutory Consultation which ends on Tuesday 15<sup>th</sup> June 2021

Cllr: V Rye requested suggestions for the Picnic in the Park scheduled for late September 2021

**RESOLVED:** That Additional paid hours be provided by council staff to support the administration and planning of the Picnic in the Park

**382. To receive any reports from County / District Councillors**

No reports tabled

**To confirm the date of the next meeting as Thursday 15<sup>th</sup> July 2021**

The Chairman declared the meeting closed at 9.05pm

V Rye. Chairman