



# COSBY PARISH COUNCIL

Clerk: Mr Les Phillimore  
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## Minutes

**Minutes of the Meeting of Cosby Parish Council held on Thursday 18<sup>th</sup> November 2021 in the Heritage Room, Cosby Village Hall, Park Road, Cosby at 7.30pm**

**Present:** Cllr V Rye (Chair)      Cllr J Chapman      Cllr: J Wolfe  
Cllr C Pharoah      Cllr: S Wegeriff      Cllr M Hillman  
Cllr: S Boocock      Cllr M Howkins (Left 9.45pm)  
Cllr: K Scotten (Co-Opted)

**Also present:** Mr L Phillimore (Parish Manager)  
Mrs S Chapman (Assistant Parish Manager)

Police - PCSO N Sidiropoulos

**Members of the public:** Two

### **461. Chairman's welcome**

Cllr: V Rye welcomed those present, the members of the public and PCSO N Sidiropoulos

### **462. To receive apologies for absence**

Cllr: L Wolfe (Approved)

### **463. To receive disclosures of members' interests (i.e., the existence and the nature of those interests in respect of items on this agenda)**

Cllr: M Howkins in regards to Agenda item 18 d. Matters relating to the "Side Letter to be issued to the Lessees of Cosby Village Hall".

### **464. To receive and sign the minutes of the meeting of Cosby Parish Council held on Thursday 21<sup>st</sup> October 2021.**

**RESOLVED:** That the Minutes of the meeting of Cosby Parish Council held on the 21<sup>st</sup> October 2021 be signed as being a true and accurate record by the Chairman.

#### **a. Matters arising from the Minutes: -**

- i. Further meeting to be requested with Brooke House School.
- ii. The Parish Manager confirmed that Blaby Spartans have not been in contact with Cosby Parish Council on any matter since their attendance.

iii. Sports Holiday Club.

**RESOLVED:** That the Sports Holiday Club activity be approved.

**465. To receive and approve the financial reports for the month ending 31<sup>st</sup> October 2021, including income and expenditure, budget year to date, balance sheet and to record the signing of the bank reconciliation for the same period.**

**RESOLVED:** That the financial reports for the month ending 31<sup>st</sup> October 2021 be signed as being true and accurate record by the Chairman.

**466. Chairman's discretion**

**RESOLVED:** That agenda item 7 (Reports from the Police) and agenda item 14 (Public Participation) be moved up the agenda and taken in tandem.

**Public Participation:** Council received a representation from a member of the public regarding speeding traffic on Cambridge Road between the motorway bridge and Narborough Road roundabout.

**Police:** PCSO Sidiropoulos reports that 9 out of 10 drivers who were stopped for speeding on the most recent operation, were local residents. PCSO Sidiropoulos will work with the Parish Council on a leaflet if helpful

**County Councillor:** L Phillimore will explore options with the County Highway Authority

**467. To consider any applications for Co-option onto the Parish Council**

**RESOLVED:** That Kristal Scotten be Co-opted to Cosby Parish Council and signs the Declaration of Acceptance of Office.

**468. To receive the Clerk's General Report and Updates**

**RESOLVED and RECEIVED:** That the Clerks general report and updates be accepted and that: -

- a) That Zoom subscription be maintained and reviewed at a future date
- b) That the County Highway Authority be advised of the white railings between Patch bridge and The Nook are within the community painting project.

**469. To receive an update on the budget and precept proposal for the financial year 2022/23**

- a. Members to review and submit any queries to the Parish Manager
- b. General and Earmarked Reserves will be updated post end of year March 2022.

**470. RESOLVED:** That the meeting schedules for 2022 be adopted

**471. To receive any Memorial applications.**

None.

**472. Correspondence received:**

**RESOLVED:**

- a. That a grant of £550 be approved out of the remaining Covid grant to support the hire of a Cherry Picker for Cosby Christmas Lights
- b. That the request for Citizens Advice funding be declined

- c. That the Parish Manager reply to the letter from Churches Together re: Remembrance Day Parade.

**473. Reports from Working Parties**

- a. Recommendation from Cemetery Working Party to re-allocate the earmarked reserve of £100,000 from “cemetery land acquisition” to a wider project.

**RESOLVED:** That the earmarked reserves be recategorized as “Cemetery Development”

**474. To receive any updates on Village Projects**

- a. **Cosby Neighborhood Development Plan**

**RESOLVED:** That the Cosby Neighborhood Development Plan be adopted and the Parish Manager be awarded delegated authority to make any minor amendments prior to submission to Blaby District Council for informal feedback prior to submission for Regulation 14 consultation.

**RESOLVED:** That the Standing Orders be suspended @ 9.28pm to allow the meeting to continue

**475. To receive any reports from County / District Councillors**

- a. County Councillor L Phillimore advised that the Members Highway Fund had been submitted with proposals for children’s safety bollards outside Cosby Primary School and 2 Vehicle Activated signs for use around Cosby village.

**476. RESOLVED:** That due to the confidential nature of the meeting and in accordance with the Public Bodies (Admissions to meetings) Act 1960, the press and the public will be excluded from the meeting and the meeting to take place in a confidential setting.

- a. **To update Council on matters relating to a breach of burial policies and procedures**

- i. Members are advised of the escalation of a breach of burial policies and procedures at Cosby Cemetery to the National Registrars service and the draft letter to the Funeral Director responsible. Any action will be on the instructions and advice of the Registrar.

- b. **To consider matters relating to the Tarmac pathway installed in Victory Park and poor-quality repairs to Parish Council Notice Boards.**

**RESOLVED:**

- i. That a solicitor be appointed to act on behalf of the Parish Council
- ii. That a second Civil Engineer be appointed to undertake an independent assessment of the Tarmac pathway.
- iii. That a letter be sent to DTM to advise of the position of Cosby Parish Council.

**Cllr: M Howkins left the meeting @ 9.45pm**

- c. **To consider the appointment of a sports consultant to assess how Cosby Victory Park could be developed.**

**RESOLVED:** That the agenda item be rescheduled to the December Parish Council meeting.

- d. **To consider and approve the issue of the “Side Letter” to the lessees of Cosby Village Hall.**

**RESOLVED:** That the Chairman of Cosby Parish Council and the Parish Manager meet with the Chairman of the Cosby Village Hall Committee to present the “Side Letter” and for the Cosby Village Hall Committee to consider.

**477. To confirm the date of the next meeting as Thursday 16<sup>th</sup> December 2021**

The Chairman declared the meeting closed at 10.06pm

Cllr: V Rye. Chairman