



# COSBY PARISH COUNCIL

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## Minutes

**Minutes of the Meeting of Cosby Parish Council held on Thursday 16<sup>th</sup> June 2022 in the Heritage Room, Cosby Village Hall, Park Road, Cosby at 7.30pm**

**Present:** Cllr V Rye (Chair) Cllr: M Howkins Cllr: S Wegerif  
Cllr M Hillmann Cllr: J Chapman Cllr: S Boocock

**Also present:** Mr L Phillimore (Parish Manager)

**Members of the public:** Ten members of the public present

### **577. Chairmans welcome**

Chairman welcomed everyone and members of the public to the meeting

### **578. Apologies for absence**

Cllr: K Scotton Cllr: C Pharoah Cllr: J Wolfe (All approved)

### **579. To receive and approve the minutes of the Annual Parish Meeting of Local Government Electors for the Parish of Cosby held on Thursday 19<sup>th</sup> May 2022**

**RESOLVED:** That the minutes of the Annual Parish Meeting held on Thursday 19<sup>th</sup> May 2022 be approved and signed as a true record

**a Matters arising – None**

### **580. To receive and sign the minutes of the Annual Meeting of Cosby Parish Council held on Thursday 19<sup>th</sup> May 2022**

**RESOLVED:** That the minutes of the Annual Meeting of Cosby Parish Council held on Thursday 19<sup>th</sup> May 2022 be approved and signed as a true record

**a Matters arising – None**

### **581. To receive and approve the financial reports for the months ending 30<sup>th</sup> April 2022 and the 31<sup>st</sup> May 2022 including income and expenditure, budget year to date, accounts paid and received and to record the signing of the bank reconciliation for the same period.**

**RESOLVED:** That the financial reports for the months ending 30<sup>th</sup> April 2022 and the 31<sup>st</sup> May 2022 including income and expenditure, budget year to date, accounts paid and received be signed nothing that: -

- The Parish Manager noted to report to the July meeting the amount of £10,001 detailed in nominal code 1100.

- The £199.00 payment to Brown & Ginger related to the new post box for the cemetery.

**RESOLVED:** Chairmans discretion that Agenda item 16 (Correspondence Received) and Agenda item 17 (Public Participation) as collective items be moved up the agenda.

## **582. Public Participation and Correspondence Received**

**RESOLVED:**

- a Public Speaking by Mr A Marriott representing the Cosby Cottages Association Ltd and Cosby Parish Councils decision to divest financial responsibility for the street lighting on "The Settlement" and to consider equality (fairness) and a "duty of care" for parishioners.
  - i That Cosby Parish Council will commission a Working Party to consider the representations and bring any recommendations to the July 21<sup>st</sup> 2022 meeting of Cosby Parish Council and keep the Cosby Cottages Association advised.
- b The Parish Manager to investigate why the County Highway Authority adopted Foryan Close but not The Settlement.
- c Request to plant Wild Garlic is referred to Cllr: S Wegerif to progress
- d That the Graffwerk project on the car park bollards be approved and Members of Gather Create Grow confirm the onward maintenance requirements for the Graffwerk artwork
- e Gather Create Grow to provide signage for the closure of Village Hall car park on the 28<sup>th</sup> August 2022
- f Gather Create Grow will need to apply to the County Highway Authority to place bike racks on the public footway
- g Two trees on Linley Green were felled due to disease and should be replaced during the planting season
- h Felled tree and Camper Van on Linley Green has been referred to Blaby District Council Planning Enforcement
- i Remaining correspondence received

**Return to Agenda item 7, Internal Auditors Report.**

### **583 (a) To receive and note the Internal Auditors report for the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022**

**RESOLVED:** That the Internal Auditors report be noted with detailed explanations provided by the Parish Manager. Of key note is the requirement for a Councillor to "sign-off" paid invoices and receipts.

### **583 (b) To receive, sign and publish Part 1 of the 2021/2022 Annual Governance and Accountability Return (AGAR) and submit to the External Auditor**

**RESOLVED:** That Part 1 of the 2021/2022 Annual Governance and Accountability Return (AGAR) be approved and signed by the Chairman and Clerk to the Parish Council

### **584. To receive, sign and publish Part 2 of the 2021/2022 Annual Governance and Accountability Return (AGAR) and to submit to the External Auditor**

**RESOLVED:** That Part 2 of the 2021/2022 Annual Governance and Accountability Return (AGAR) be approved and signed by the Chairman of the Parish Council

### **585. To approve and publish the dates for the Exercise of Public Rights being Monday 20<sup>th</sup> June 2022 to Friday 29<sup>th</sup> July 2022.**

**RESOLVED:** That the dates for the Exercise of Public Rights being Monday 20<sup>th</sup> June 2022 to Friday 29<sup>th</sup> July 2022 be approved

**586. Clerks Report**

**RESOLVED:** That the Clerks report be noted and that: -

- a. Members to note the removal of a prominent tree in the cemetery due to poor condition
- b. Letter and supporting agendas and minutes sent to a resident of The Settlement
- c. Parish Gazebo's to be available for rent by residents of Cosby – Parish Manager to produce an appropriate contract based on: -
  - i. £50.00 holding deposit – non-refundable in the event of damage or non-return
  - ii. Gazebos rental based upon a daily £1.00 per gazebo square meterage
  - iii. The 9 x 3 metre gazebo will not be rented out.
- d. Cosby Neighbourhood Development Plan has been recommended for progression to referendum
- e. Sports Consultant report is pending completion
- f. Victory Park Gate management has been agreed at £5.50 per day, based on 2 activities (Open and close) per day and is subject to review at any time.

**RESOLVED:** That Standing Orders be suspended at 9.32pm to allow the meeting to continue.

**587. To Consider amendments to the published meeting dates for Cosby Parish Council for the remainder of the 2022**

**RESOLVED:** That the start times for Cosby Parish Council monthly meetings be changed to 7.00pm commencing 21<sup>st</sup> July 2022.

**575. To approve the migration to a “.GOV.UK” domain for Cosby Parish Council**

**RESOLVED:** That the migration from .org.uk to .gov.uk be approved.

**576. To consider any Memorial applications not in compliance with the published cemetery Rules & Regulations**

None

**577. To consider any planning applications**

None considered

**RESOLVED:** Parish Manager to arrange an informal meeting with Marrons Planning and Bloor Homes regarding potential residential development application in Cosby

**578. RESOLVED:** That Agenda item 19 (Working Parties) and Agenda item (20 (Village Projects) be postponed to the July 21<sup>st</sup> 2022 meeting.

**579. CONFIDENTIAL ITEM: In accordance with the Public Bodies (Admissions to meetings) Act 1960 and (Exempt information at Schedule 12A to the Local Government Act 1972 Act) the press and the public will be excluded from the following items by reason of the confidential nature of the business (Personal, Commercial, Legal) to be discussed and Information which is likely to reveal the identity of an individual/s and will be requested to withdraw.**

- a. To consider the recommendations of the Finance and Staffing Working Party and award the Grounds Maintenance Contract for the period 1st April 2023 to 31st March 2028 with potential for a two-year extension.

**RESOLVED:** That the Grounds Maintenance Contract for the period 1st April 2023 to 31st March 2028 with potential for a two-year extension be awarded to Blaby District Council.

**580. To confirm the date of the next meeting as Thursday 21<sup>st</sup> July 2022 at 7.00pm**

Meeting closed at 9.54pm

Cllr: V Rye. Chairman

DRAFT