



# COSBY PARISH COUNCIL

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**Minutes of the Meeting of Cosby Parish Council held at 7.00pm on Thursday 15<sup>th</sup> June 2023 in the Heritage Room, Cosby Village Hall, Park Road, Cosby.**

**Present:** Cllr: M Howkins      Cllr: J Wolfe      Cllr: C Pharoah  
Cllr: V Rye (Chair)      Cllr: J Chapman      Cllr: H Stevenson  
Cllr: S Wegerif      Cllr: S Boocock      Cllr: M Hillmann

**Also present** Mr L Phillimore (Parish Manager)  
Mrs S Chapman (Assistant Parish Manager)

## **Members of the Public.**

### **23.756 Chairmans welcome**

Cllr: Rye welcomed those present to the meeting and advised that the new playground equipment that is open is being very well received with lots of children eagerly awaiting the opening of the remaining equipment.

### **23.757 To receive apologies for absence**

None

### **23.758 To Elect a Vice Chairman of the Parish Council.**

**RESOLVED:** With one nomination, that Cllr: S Wegerif be elected by unanimous decision.

### **23.759 To receive disclosures of members' interests (i.e., the existence and the nature of those interests in respect of items on this agenda**

None

### **23.760 To receive and sign the minutes of the Annual Parish Meeting of the Registered Electors of the Parish of Cosby held on Thursday 18<sup>th</sup> May 2023**

**RESOLVED:** That the minutes of Annual Parish Meeting of the Registered Electors of the Parish of Cosby held on Thursday 18<sup>th</sup> May 2023 be signed as a true record.

a) Matters arising from these Minutes

No matters arising

### **23.761 To receive and sign the minutes of the Annual Meeting of Cosby Parish Council held on Thursday 18<sup>th</sup> May 2023**

**RESOLVED:** That the minutes of the Annual Meeting of Cosby Parish Council held on Thursday 18<sup>th</sup> May 2023 be signed as a true record.

a) Matters arising from these Minutes

i. Parish Manager confirmed that stand-alone Speed Watch signage is not available.

### **23.762 To receive and approve the financial reports for the month ending 31<sup>st</sup> May 2023 including income and expenditure, budget year to date, balance sheet and to record the signing of the bank reconciliation for the same period.**

**RESOLVED:** That the financial reports for the month ending 31<sup>st</sup> May 2023 including income and expenditure, budget year to date and balance sheet be signed as an accurate record.

- a) Matters arising from these minutes.
  - i. Cllr: S Boocock sought clarity regarding payments to Sutcliffe Play. Parish Manager confirmed that there were further payments to be made.
  - ii. Cllr: S Boocock sought clarity around payments for the defibrillator's being ongoing maintenance and replacement pads and batteries.

#### **23.763 Annual Governance and Accountability Report (AGAR) 2022/2023.**

- a) To receive and note the Internal Auditors report for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023

**RESOLVED:** That the report be noted with the Parish Manager clarifying all items noted on the internal Auditors Report and assuring Council that all council policies and procedures were under review.

Comment relating to payments to Veale, Wasbrough Vizards should have been removed from the report as this is a resolved payment, pending full recharge from the Recreation Ground Charity.

- b) To receive, sign and publish Part 1 of the 2022/2023 Annual Governance and Accountability Return (AGAR) and submit to the External Auditor

**RESOLVED:** That all parts of Part 1 of the 2022/23 AGAR be agreed and signed by the Chairman and Clerk and submitted to the External Auditor.

- c) To receive, sign and publish Part 2 of the 2022/2023 Annual Governance and Accountability Return (AGAR) and to submit to the External Auditor

**RESOLVED:** That the content of Part 2 of the 2022/23 be noted and approved and signed by the Chairman and submitted to the External Auditor.

- d) To approve and publish the dates for the Exercise of Public Rights being Monday 19<sup>th</sup> June 2023 to Friday 28<sup>th</sup> July 2023.

**RESOLVED:** That the dates for the Exercise of Public Rights be approved and being Monday 16<sup>th</sup> June to Friday 28<sup>th</sup> July 2023.

- e) Parish Manager to provide copies of the Risk Register and Asset Register to Members.

#### **23.764 To consider any applications for Co-Option**

- a) None

#### **23.765 Clerks report**

- a) Highways meeting – No Member comments received. Parish Manager to liaise with Highways Officer regarding “possibilities” for Cosby.

- i. Village Safety and Roads Working Party to meet to review matters to discuss with County Highways

- b) Council Insurance. An error identified with the village population risk having the effect of increasing the 2023/24 to £3,972.44

**RESOLVED:** The additional premium be approved and additional quotes be sourced for 2024/25

- c) Member feedback to RPT consulting remains outstanding

- d) Heritage Lottery Fund application. Parish Manager updated Members on the requirements ahead of a submission of an Expression of Interest – this will require architect's drawings, building costings and wide community engagement.

- i. Cemetery Chapel project be deferred for review in September / October

- ii. Parish Manager (RFO) expresses reservations about any further unnecessary capital expenditure commitments until the playground upgrades are complete.
- e) Parish Manager to bring a report to Council on the Council financial reserves and committed expenditure to the July meeting.
- f) Finance and Staff Resources Working Party to meet and review council reserves.
- g) Victory Park waste bins. Overflow during hot / summer periods.
  - i. Parish Manager to investigate larger bins with potential to relocate low usage bins.
- h) **RESOLVED.** £345 approved for electrical PAT Testing.
- i) Members advised that Rev'd Stewart Betts is moving diocese.

**23.766 To consider the award of the Garner Cup**

- a) **RESOLVED:** That the Garner Cup be awarded to Caroline Russell.

**23.767 To consider any Memorial applications not in compliance with the published cemetery Rules & Regulations**

- a) None

**23.768 Correspondence received – including Late Correspondence received after the agenda was published.**

- a) Email – David Harper – King Charles III Commemorative Armillary
  - i. **RESOLVED:** No purchase to be made and no location identified.
- b) Email - Leicestershire County Council - Creating wildflower areas continues to grow places. **Noted**
- c) Email - Cosby Community Library – Teddy Bears Picnic (Not in pack)
  - i. **RESOLVED:** Library to be advised of ad-indefinitum permission being granted
- d) Email – Resident - *Please can the Council consider extending the paths round the perimeter of the park to the bottom section round the rugby pitch. It does not have to be tarmac but surfaced as per Bouskell Park.* (Not in pack) **Noted**
- e) Email – F Corps of Drums - *Thank the Council on our behalf for their generous donation. This, along with the money that was collected on the day will be shared out amongst those Corps of Drums who were represented on the day.* **Noted**
- f) Email – Cosby Community Library – Enquiry for seat donation (Not in pack)
  - i. **RESOLVED:** That a spare wrought iron bench be donated to the Community Library
- g) Emails (Various) Future of Village Hall changing rooms. (Not in pack)
  - i. **RESOLVED:** That a joint meeting be arranged between the Village Hall Committee, Cosby Parish Council and the respective lawyers
- h) Email – Re-hire of Rugby pitch for 2 years (Not in pack)
  - i. **RESOLVED:** That the 2-year request be approved.

**23.769 Public Participation**

- a) No matters arising

**23.770 To consider any planning applications listed and any notices received after the publication of the agenda.**

- a) Proposed Telecommunication base station @ Saffron Dynamo (Advance notice by operator)

- i. **RESOLVED:** That no observations be made.

**RESOLVED:** That Standing Orders be suspended @ 21.00 to allow the meeting to continue

**23.771 To receive any updates from Working Parties to include: -**

- a) Update on Victory Park playground works
  - i. Noted: That the new toddler unit has been inspected and opened for play
  - ii. Noted: The See Saw is to have the wooden beam replaced due to a split in the wood.
  - iii. Noted: That due to an error in the fitting of two upright post, the play matting for the junior unit has been delayed and will be fitted as soon as is possible.
  - iv. **RESOLVED:** That the fencing extension includes DDA compliant pedestrian gate with wheelchair accessible surfacing between footpath and picture park plus service access gates, Est: £14,000.
  - v. **RESOLVED:** That additional funds up to £25,000 be approved for replacement swings, safety matting and associated works. Parish Manager to determine funding from earmarked reserve reallocation.

**23.772 To receive any reports from External meetings**

- a) No reports

**23.773 To receive any reports from County / District Councillors**

- a) No reports

**23.774 To confirm the date of the next meeting as Thursday 20<sup>th</sup> July 2023**

Meeting closed @ 9.30pm