



COSBY PARISH COUNCIL

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Minutes of the Meeting of Cosby Parish Council held at 7.00pm on Thursday 19th October 2023 in the Heritage Room, Cosby Village Hall, Park Road, Cosby.

Present: Cllr: V Rye (Chair) Cllr: C Pharoah Cllr: M Howkins
Cllr: J Chapman Cllr: H Stevenson Cllr: M Hillmann
Cllr: S Boocock Cllr: J Wolfe Cllr: G Lee

Also present Mrs S Chapman (Assistant Parish Manager)

Members of the Public: None

23.812 Chairmans welcome

Cllr: Rye welcomed those present especially Cllr: G Lee who was attending her first meeting as a Councillor

23.813 To receive apologies for absence

Cllr: S Wegerif (Approved)

Mr L Phillimore (Parish Manager)

23.814 To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on this agenda

- a) Cllr: M Howkins - Registerable interest as a member of the Village Hall Committee
- b) Cllr: M Hillmann – (Minute 23.821 b) Retrospective registerable interest in planning Application No: 23/0841/FUL with no comments made during the debate.

23.815 To receive and sign the minutes of the Meeting of Cosby Parish Council held on Thursday 21st September 2023

RESOLVED: That the minutes of the meeting of Cosby Parish Council held on Thursday 21st September 2023 be signed as a true record.

- a) Matters arising from these Minutes
 - i. 23.801(d) Chair explained to those Members not present at the last meeting that they were looking for volunteers to champion the BDC/LRALC Carbon Footprint Pilot. Cllr Wolfe, Howkins and Boocock volunteered.
 - ii. 23.801(c) Assistant Parish Manager confirmed that no further costings had been obtained for Brook Signage.
 - iii. 23.804 (ii) Chair thanked Cllr: H Stevenson for compiling collective response to National Highways Transport Survey.
 - i. 23.805 (iii) Chair confirmed that all Councillors were aware of informal meeting arranged with Bloor's Housing

- ii. 23.808 (d) Chair reminded Members that a Meeting with Gather Create Grow is to be arranged – Members to feed any feedback and observations about the Yarn Bomb into Chair by 16th November 2023.

23.816 To receive and approve the financial reports for the month ending 30th September including income and expenditure, budget year to date, balance sheet and to record the signing of the bank reconciliation for the same period.

- a) 100-1100 Assistant Parish Manager clarified the income vs budget percentage figures for grant income with zero budget
- b) 110-4001 Assistant Parish Manager confirmed no special project hours have been claimed to date
- c) 110-4110/1 Sub-contractors relate to Litter Picking and Victory Park Gates
- d) 130-4300 Relates to hire of meeting rooms
- e) 160-4460 Invoice payment pending for brook clearance
- f) 180-4600 Error costed to 160-4440 to be recosted to 180-4600
- g) 167-4472 Cllr: Hillman queried £83,438. It was confirmed that this was correct with the offsetting transfer shown from Ear Marked Reserves
- h) Minute 23.802. Cllr: Pharoah asked if the new Charity Bank savings account was now open. It was confirmed that the account was open but there had been a delay in transferring the money from Santander with no explanation to date.

RESOLVED: That the financial reports for the month ending 30th September 2023 including income and expenditure, budget year to date and balance sheet be signed as an accurate record.

23.817 Clerks report

- a) Members are advised that 3 x new 90ltr dual waste bins would be £1015.37 and 4 x would be £1313.22. The Clerk was asked to confirm the increase in cost for emptying the bins at the next meeting.
- b) MVAS Signs – Whetstone and Cosby have different MVAS colours as Cosby ordered dual colour, Whetstone did not.
- c) Members were advised of the revised costs of replacing the lights on the chestnut tree on the corner of Broughton Road/Croft Road due to the trip-out fault and remaining with Blachere @ c:£4,655 plus arboreal wrapping work.
- d) Members were advised of the updated budget figures after the Working Party Meeting to discuss next years indicative budget of £182,461 with a Precept of £167,961. The Chair reminded all Councillors that all Members are invited to attend the Finance Working Party Meetings.
- e) Members were advised that a new plaque (Family Corby) was being obtained for the Memorial bench adjacent to Burley Close funded by the family.
- f) Members were advised that the clearance works to the brook were complete. A resident of Cosby had volunteered with the Conservation Volunteers for a day this year. It was agreed by members to advertise in the newsletter next year to attract volunteers to assist with the brook clearance.

RESOLVED: That the Clerks report be noted and actioned as required

23.818 To consider any Memorial applications not in compliance with the published cemetery Rules & Regulations

Memorial Application in the name of Judith Irene Proctor 1977-2023 – addition of small flower design

RESOLVED: That the memorial application be approved

23.819 Correspondence Received

- a) Email – Support for Climate and Ecology Bill

RESOLVED: That the report be noted with no action to be taken

23.820 Public Participation

- a) No members of the public in attendance

23.821 To consider any planning applications listed and any notices received after the publication of the agenda.

- a) **Application No: 23/0839/VAR** – Variation of condition 11 attached to planning permission 18/0742/FUL to allow the premises to be used for any purposes within Use Class E (Commercial, Business and Service), rather than being restricted to light industrial uses (formerly Use Class B1c) only.

Location: Rear Of 31 Croft Road Cosby Leicestershire

RESOLVED: That the Parish Manager request that working hours and days and noise conditions be carried forward

- b) **Application No: 23/0841/FUL**

Description: Proposed change of use to ground floor from office and food storage use to apartment. Retention of altered windows from previously approved application reference 17/0748/FUL. Retention of external materials to building.

Location: 49 - 51 Main Street Cosby Leicestershire LE9 1UW

RESOLVED: That no observatoion be made

- c) Cllr: Pharoah advised that residential site (The Mount) has been purchased by a developer.

Concern was raised over traffic entering the site - Parish Manager to liaise with the Planning Authority regarding a construction traffic management plan.

23.822 To receive any updates from Working Parties

- a) **Finance and Staffing Working Party** – no further update. Another meeting is scheduled.

23.823 To receive any updates on Village Projects

- a) **Remembrance Day Parade** – Chair confirmed that Marshalls had been booked for event but more volunteers would be welcome. A meeting is to be held with representatives of St Michael and All Angels Church to finalise the format to maximise inclusion and attendance.

Cllr: Pharoah requested that the Parish Council make other Churches in the village aware of the details of the event.

- b) **Christmas lights and street market – Saturday 2nd December 2023**

- i. A number of stalls have signed up for the event. The Chair asked for volunteers from the Council to help during the event.
- ii. Lighting times for Christmas lights agreed.
- iii. Council “upon request” will consider claims from 2 properties who provide power to two village Christmas tree displays.
- iv. Cllr: H Stevenson suggests that village businesses could be invited to sponsor some of the lighting costs

23.824 To receive any reports from External meetings

- a) Cllr: Stevenson made Members aware of discussion with a company called Earthsence regarding a Zephyr device for monitoring air pollution on Brierfield Road. **Addendum** (This is a Blaby District Council project).
- b) Chair advised Members of informal meeting with Chair of Village Hall Committee regarding the future intentions and time-frames for their relinquishing responsibility for the Village Hall with a target date of 30th September 2024.

Chair of Village Hall Committee to attend next Parish Council Meeting to update Members on latest accounts.

23.825 To receive any reports from County / District Councillors

No reports received from County/District Councillors

23.826 To confirm the date of the next meeting as Thursday 16th November 2023

Meeting closed @ 8.59pm