



COSBY PARISH COUNCIL

Clerk: Mr Les Phillimore
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Minutes of the Meeting of Cosby Parish Council held at 7.30pm on Thursday 19th September 2024 in the Heritage Room, Cosby Village Hall, Park Road, Cosby.

Present: Cllr: V Rye (Chair) Cllr: M Howkins Cllr: S Boocock Cllr: J Wolfe
Cllr: H Stevenson Cllr: G Lee (Left @9.00pm) Cllr: J Chapman
Cllr: S Wegerif Cllr: J Frisby Cllr: M Hillmann

Also present Mr L M Phillimore (Parish Manager)
Mrs S Chapman (Assistant Parish Manager)

Members of the Public: 6 members present

24.987 Chairmans welcome

Chairman welcomed those present and congratulated the Clerk on successfully completing CiLCA (Certificate in Local Council Administration)

Chairman also asks if Members could respond to urgent emails whenever possible.

24.988 To receive apologies for absence

Cllr: C Pharoah (Approved)

24.989 To receive disclosures of members' interests (i.e., the existence and the nature of those interests in respect of items on this agenda)

Cllr: M Howkins declares a non-pecuniary interest being a member of Cosby Village Hall Committee.

24.990 To receive and sign the minutes of the meeting of the Meeting of Cosby Parish Council held on Thursday 18th July 2024.

RESOLVED: That the minutes of the meeting of Cosby Parish Council held on Thursday 18th July 2024 be signed as a true record by the Chair.

24.991 To receive and sign the minutes of the meeting of the Extraordinary Meeting of Cosby Parish Council held on Thursday 22nd August 2024.

Missing from agenda pack – to be re-tabled at the October 2024 meeting.

24.992 To receive and sign the minutes as Trustees of Cosby Recreation Ground Charity of the meeting held on Thursday 22nd August 2024.

RESOLVED: That the minutes of the meeting of the Cosby Recreation Ground Charity held on Thursday 22nd August 2024 be sign as a true record by the Chair.

Parish Manager advises that letters of thanks for the grant awards have been received from COPWA and Cosby Heritage Society.

24.993 To receive and approve the financial reports for the months ending 31st July 2024 and 31st August 2024 including income and expenditure, budget year to date, balance sheet and to record the signing of the bank reconciliation for the same period.

Council is advised that due to the accounting software being a “year-to-date” system, no income and expenditure report is available for July 2024.

Cllr: V Rye queries: -

24.993.1 Under budget cemetery income and is advised that there are never any guarantees for cemetery income.

24.993.2 Overspend at 160.4480 Street Lighting and is advised that Council is currently in credit with the suppliers due to the correction of supply details.

24.993.3 Overspend on the summer event 180.4680 and is advised of the offsetting £1,489 income recorded at 100.1989.

24.993.4 180.4990 sundries relate to the purchase of MVAS solar panels

RESOLVED: That the financial reports for the months ending 31st July and 31st August 2024 including income and expenditure, budget year to date, balance sheet and to record the signing of the bank reconciliation for the same period be approved and signed by the Chair.

Cllr: M Howkins will review invoices and payments file.

24.994 Public Participation – a) Public Speaking Protocol – Requests received by the protocol deadline to be reported by the Clerk to the Parish Council with detail of the agenda item to which they relate. b) The meeting will be suspended to allow members of the public to make representation about items that are not on the agenda. All requests must be made to the Clerk prior to the meeting.

Oral presentation relating to agenda item 9 (a) Memorial plaque by Nicola Betts

- Chairman advised members that the Council could not reverse the decision made in July (24.969.1) for a period of 6 months.
- Parish Manager confirmed that the memorial bench adjacent to Burley Close was funded by the family in its entirety.
- Council has no understanding of the grounds for a memorial plaque for William Brookes being located on a bench on Victory Park.
- Parish Manager to liaise with the family with any alternative suggestions.

24.995 Correspondence received.

24.995.1 Email – Memorial plaque (appeal) (As per 24.994 above)

24.995.2 Email – request for academic study on Cosby Victory Park

RESOLVED: That permission be granted.

24.995.3 Email – British Regional Transport Association

RESOLVED: Invitation declined

24.995.4 Leicestershire County Council – Snow Warden scheme

RESOLVED: That Cllr: S Wegerif be appointed (Addendum – Cllr: S Wegerif has since withdrawn his offer)

24.995.5 Email – Village Hall Chairperson – response to waste bin enquiry

RESOLVED: That the Parish Manager liaises with the Village Hall Committee for a split fee arrangement for an 1100 ltr mixed waste bin. (Max £500 pa cost to the Parish Council)

- 24.995.6 Email – Funding for Carbon Net Zero initiatives - Community energy – Midlands Net Zero Hub.** The information be noted for potential future interest.
- 24.995.7 Leicestershire County Council – Community Response Plans**
RESOLVED: Cosby Parish Council sends an expression of interest and attend one of the webinars.
- 24.995.8 Blaby District Council – Hinckley Rail Freight Interchange – Decision delayed.** The notice be noted.
- 24.996 Annual Governance and Accountability Report 2023/24. To receive, note and publish the External Auditors Conclusion of Audit for the period 1st April 2023 to 31st March 24.**
- Parish manager advises the Council that he has a different view of the Notice of Exercise of Public Rights over the date of announcement but will check the legislation again.
 - Council was advised of the failure to follow the Financial Regulations when the Junior Multiplay was condemned and the failure to publish a public tender.
 - Petty cash note relates to the Internal Auditors section 1.
 - Council is advised of what is effectively a clean audit.
- 24.997 To receive an annual report and accounts from the Village Hall Committee**
- The report be received and noted.
 - Parish Council Village Hall Working Party to commence activity in readiness for budgeting (2025/26) and property transfer.
- 24.998 Clerks report**
- 24.998.1 Litter bins - increased capacity and additional bins on Victory Park and village centre.**
 Members to confirm which 4 bins are to be replaced with 90 ltr bins and which are to be relocated to include the bin now enclosed in the playground extension.
 Est: < £1,500
- 24.998.2 Purchase of storage boxes for new gazebos**
RESOLVED: That the storage boxes be purchased
- 24.998.3 Christmas lights repairs and replacement costs**
RESOLVED: That all electrical connectors and labour be replaced up to a value of £3,500.
 Email received today; Leicestershire County Council are requesting that all lamp posts supplying power to the Christmas lights need a structural test certificate. Cost as yet, undetermined.
RESOLVED: That the Parish Manager in liaison with the Parish Chairman approve the costs as determined and report back to Council
- 24.998.4 New signage**
 The price for the previously agreed signage (Car park, Playground and Brook Maintenance) c: £1,000.
- 24.999 To consider and note the Council Resolution List**
- Members to review in readiness for the October Council meeting
- 24.1000 To approve and adopt the August 2024 Members Code of Conduct**

RESOLVED: That the Members Code of Conduct be adopted.

24.1001 To consider the purchase of Linley Green Public Open Space, (Re-tabled from June 2024)

Agenda item to be re-tabled at the November 2024 council meeting.

24.1002 To consider the purchase of an additional MVAS for Cosby Est: £4,000

RESOLVED: That an additional MVAS and solar panel be purchased for use around Cosby c: £4,000.

24.1003 To consider the recommendations and quotes for Arboreal work

- Assistant Parish Manager is seeking alternative quotes for the works due to the first quote of c: £13,000

24.1004 To consider a public tender for the Arboreal maintenance for Cosby

- Parish Manager to draw a Public Tender up for consideration

24.1005 Budget preparation. To consider the software upgrade requirements for: -

24.1006 Budget preparation. To consider appointing additional staff resource to digitise Cosby Cemetery records.

24.1007 Budget preparation – Cosby Village Hall within Cosby Recreation Ground Charity

- Council notes the above itemised budget preparation considerations for inclusion in the 2025/26 budgeting process. RBS quotes provided within the agenda pack.

24.1008 To consider any Memorial applications not in compliance with the published cemetery Rules & Regulations.

None to consider

24.1009 To consider any planning applications listed and any notices received after the publication of the agenda.

None to consider

24.1010 To receive any updates from Working Parties to include: -

24.1010.1 Children’s playground – update from Tenders - continues as work in progress with a reduction to three potential suppliers.

24.1010.2 Cemetery Working Party – update from Tenders - continues as work in progress.

24.1010.3 Cosby Village Hall Working Party – Chairman will liaise with the Working Party.

24.1010.4 Creation of the Carbon Net Zero Working Party – Parish Manager to re-send correspondence and Carbon Baseline report to Members and to determine whether the Parish Council is committed to the programme or not.

24.1011 To receive any updates on Village Projects.

24.1011.1 Remembrance Day Parade – no marching band has been secured at this time.

24.1011.2 Christmas Lights and Street Market 30th November 2024 – Can all Members avail themselves to help set-up, manage and take-down.

24.1011.3 Considerations for the 2025 summer community event / VE Day – Chair will update Council at the October 2024 council meeting.

Regular articles to be placed in Cosby News with the associated donation and to be included in the 2025/26 budget.

RESOLVED: That Standing Orders are suspended at 9.25pm to allow the meeting to agenda.

24.1012 To receive any reports from External meetings

- Parish Manager updated Council on the Blaby District Parish Councils Liaison group with the common themes of speeding traffic and flooding raised.
- A Parish Clerk suggested that a report from the Lead Flood Authority becomes a mandatory planning requirement prior to any approvals / refusals which the Parish Manager will refer to the Member of Parliament.

24.1013 To receive any reports from County / District Councillors

L Phillimore as District and County Councillor noted that both authorities are in a state of flux and await guidance from the new government.

24.1014 To confirm the date of the next meeting as Thursday 17th October 2024

Meeting closed @ 21.25 hrs.

DRAFT