

Cosby Parish Council Minutes

The minutes of the meeting of Cosby Parish Council, held on Thursday 13th December 2018 at 7.30pm, in the Cosby Community Church Rooms, Croft Road, Cosby

Present: Cllr J Chapman
Cllr M Howkins
Cllr I Mullis
Cllr P Suffield
Cllr M Hillman (Chair)
Cllr D Cooper
Cllr C Pharoah

Also present: Mr L Phillimore – Clerk

No members of the public present.

1. To receive and approve apologies for absence

Cllr A Tanner (illness), Cllr: V Rye (Prior engagement) and County Cllr D Jennings.

2. Chairman's welcome

The Chairman welcomed Members to the meeting and personally commended Cllr: P Suffield, Cllr: V Rye and Sam P for their work on the Christmas lights and the village Christmas Fayre which had received numerous comments and commendations.

The Chairman's report for matters relating to the Neighbourhood Plan would be discussed under **agenda item 18**

3. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)

No declarations made.

4. To receive and sign the minutes of the meeting held on 15th November 2018

RESOLVED that the minutes of the Parish Council meeting held on 15th November 2018 were signed as being a true and correct record.

5. To receive and approve the financial reports for the month ending 30th November 2018

The Clerk advised that due to the accounts not yet being reconciled to the bank statement, Members could only receive the financial report including income and expenditure for November 2018 - not approve the accounts. The Clerk will aim to table two months of accounts in January 2019.

RESOLVED that the accounts for November 2018 be received and accounts for November 2018 and December 2018 be tabled at the 17th January 2019 Parish Council meeting.

6. To receive any correspondence

- a) Charity of Thomas Pope – Annual return – Members were advised of the Annual Return due date
- b) Cosby Recreation Ground – Annual return - – Members were advised of the Annual Return due date.

Members will consider the future of both Charities after the January 31st 2019 Annual return submission.

- c) LRALC / BDC Election costs (2019) – Members to note the associated costs for the May 2019 local elections.
- d) S106 Training at Blaby District Council – Members interested in attending the 13th February 2019 training to confirm to the Clerk.
- e) LRALC - Blaby District Councils Group Meeting – Members await a revised date
- f) Kompan – Match funding offer – Members are advised that this offer would not compromise any S106 applications and Members will take the offer into consideration when reviewing S106 applications.
- g) Armed Forces Covenant – Closing of silhouette award funding – The Clerk to proceed with closing the grant fund.
- h) SLCC – Renewal of Membership 2019 – The Clerk to renew membership
- i) Parish Bin Service Rate Review 2019 – The new charges are noted
- j) Leicestershire County Council - **Review of the Leicestershire Planning Obligations Policy Guidance** – The guidance document is noted.
- k) Citizens Advice, Leicestershire – Request for funding – It was **RESOLVED** that no grant payment will be issued.
- l) Copy of Parish Liaison Meeting minutes (1/11/2018) – The contents are noted.
- m) Leicestershire County Council - Superfast Leicestershire Update (Previously issued via email to Councillors due to size) – it was **RESOLVED** that the Chairman will invite a representative to attend the 21st February 2019 Parish Council meeting.
- n) **Leader of Blaby District Council** – Letter regarding the future of local government in Leicestershire – The contents of the letter dated 13th November 2018 are noted

7. To receive and consider any Planning Applications and the outcomes of any previous Planning Applications

- a) **Received** 18/1451/HH - Two storey side and rear extensions, construction of front and rear dormers, single storey front extension and alterations to garage roof - 12 Kingsfield Road Cosby – Members noted the application
- b) **Received** 18/1451/HH - Extensions and Alterations - 12 Kingsfield Road Cosby – Members noted the application
- c) **Received** 18/1351/FUL Amended drawings have been submitted by the acting agent. The drawings are shown online as REV D - PAGES 1 TO 9 - EXISTING AND PROPOSED DRAWINGS – Members noted the application
- d) **Appeal** APP/T2405/W/18/3211219 - Land Adjacent To 61 Cosby Road Littlethorpe – Members note the Appeal.
- e) **Approved** 18/1275/HH Single storey rear and two storey side and rear extensions. - 14 Manor Road Cosby – Members noted the approval
- f) **Approved** 18/1344/HH - Two storey side extension, single storey rear extension and existing garage demolition (Revised Scheme). 6 Severn Close, Cosby - – Members noted the approval
- g) **Approved** 18/1345/HH - Two storey side extension - 9 Hill View Drive Cosby - – Members noted the approval

8. **Members request to report on the Christmas lights.**
Cllr: Mullis wished to commend Cllr: Suffield for the quality of the Christmas lights and to convey positive comments from members of the public.
9. **Members request to discuss matters relating to the Village Hall.**
Cllr: Howkins raised a number of issues relating to heritage plaques and historic photographs of the village that have been identified by the Village Hall Committee and sought Members views on how they may be used on behalf of the village. It was **RESOLVED** that Cllr: Howkins brings forward an inventory of items and that the future use and refurbishment of these are “captured” in the review of outstanding works, S106 applications and budget proposals.
10. **To formally adopt the name of “PRIOR WILLIAM CLOSE”**
Members formally approved the inter-meeting adoption of **PRIOR WILLIAM CLOSE** for consultation by Blaby District Council for the naming of the Rural Exception Site currently under construction on Croft Road, Cosby.
11. **To receive and consider any requests for Memorials**
None received.
12. **To consider any expressions of interest for co-option onto the Parish Council**
None received although Sam P is interested in joining working parties.
13. **Public Participation**
No members of the public present.
14. **To approve to Council Meeting dates for 2019.**
RESOLVED – that Cosby Parish Council meetings will be held on the 3rd Thursday of every month throughout 2019. The Clerk to publish.
15. **To make preparations for the 2019/20 Council budget and Precept setting.**
Members of Finance and Staff Resources to meet on **THURSDAY 10th January 2019** for the purpose of budget and precept setting. Working Parties should submit any budget request to the Clerk ahead of the budget meeting.
16. **To receive an update on the Playground Equipment Schedule**
The Clerk reported that the schedule was up to date but “non-essential” works are outstanding with a backlog of work. It was **RESOLVED** that **Playground** and **Open Spaces Working Parties** should meet, identify and collate all outstanding works and feed into the January 10th budget meeting.
17. **To receive the Clerks General Report and Updates.**
 - a. Members are requested to feed any comments relating to the Settlement Services update requested by Blaby District Council to the Clerk for collation.
 - b. The Clerk advised that due to a number of circumstances, the Resolutions List may not be up to date. It was **RESOLVED** that Members and Working parties will revisit their previous submissions and an updated “outstanding works” list will be collated. Members were asked to balance non-essential repairs to playground equipment / fencing /seats etc with the potential for S106 funded replacements.

It was further **RESOLVED** that once complete, appropriate contractors will be engaged to

resolve all outstanding works which will be planned for within the 2019/20 budget.

- c. The Clerk reported that the level of public interest and attendance in the Rural Exception Site had been exceptional with further interest being received by the Clerk since the open day.
- d. The Clerk sought approval to attend a series of Clerks training at LRALC at a cost of £40 per session. **RESOLVED** – the Clerk to attend.

18. To receive and updates on the Neighbourhood plan.

The Chairman gave a verbal report on the meeting held 28th November 2018 and sought support from Members and members of the NHP working group to “lead” on specific topics identified.

The Chairman would release a communication in due course and a meeting date would be set for early 2019.

19. To consider Councils response to a Community Response Plan for Cosby.

It was **RESOLVED** that Cosby Parish Council would decline the offer.

20. To receive any reports from County / District Councillors

None present and no reports submitted.

21. To receive and consider reports from Representatives attending outside meetings or training.

None attended and no reports submitted

22. Confidential Item

In accordance with the Public bodies (Admissions to meetings) Act 1960, the press and the public will be excluded from the following item by reason of the confidential nature of the business to be discussed (staffing) and will be requested to withdraw. No members of the public were present.

RESOLVED that the Staff Working Party explore options and discussions as indicated and return to the Parish Council with any recommendations regarding future staffing arrangements

RESOLVED That [REDACTED]

RESOLVED That [REDACTED]

23. The next meeting of the Parish Council was to be convened on Thursday 17th January 2019.

The Chairman declared the meeting closed at 9.17pm

----- 17th January 2019
Councillor Miles Hillmann
Chairman