

PARISH COUNCIL MINUTES

The minutes of Cosby Parish Council Meeting held on Thursday 14th December 2017 in the Cosby Community Church Rooms, Croft Road, Cosby which commenced at 7.30pm.

Present:

Cllr M Hillmann (MHi) – Chair	Cllr M Howkins (MHo)
Cllr C Pharoah (CP)	Cllr L Phillimore (LP)
Cllr D Cooper (DC)	Cllr I Mullis (IM)
Cllr P Suffield (PS)	Cllr J Chapman (JC)
Cllr V Rye (VR)	

Also present: Mrs E Wakelam (EW) – Clerk.

1. **To receive apologies for absence**

Cllr A Tanner and County Cllr David Jennings.

2. **Chairman's welcome**

The Chairman welcomed everyone. He thanked the Christmas Lights Working Group, led by Cllr P Suffield, for the excellent display in the village this year.

3. **To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)**

There were no declarations of interest made at this point. LP made his usual declaration of non-pecuniary interest in any planning issues (as a member of the Blaby DC Planning Committee) and MHo made a declaration of non-pecuniary interest in Item 17 (being a member of the Village Hall Committee) on their later arrivals.

4. **To approve and sign the minutes of the meeting held on 16th November 2017**

The draft minutes had been previously circulated.

RESOLVED: The minutes of the Parish Council meeting held on 16th November 2017 were signed as being a true and correct record.

5. **Finance**

a) To receive the financial report for the month of November 2017 including income and expenditure, budget year to date and the balance sheet, and to sign the Bank Reconciliation for the same period.

RESOLVED: The accounts for November 2017 were agreed and signed as correct.

6. **Correspondence – To receive any Correspondence**

a) Blaby District Council – Breath of Fresh Air – PS expressed an interest in attending. The Clerk is trying to find out more details. ACTION: EW

b) Blaby District Council – Consultation on the Blaby Local Plan – Delivery Development Plan Document. The Clerk confirmed that this had been published on the Parish Council website and also social media.

c) Western Power – Certificate of Unmetered Supply (for the Christmas lights).

d) Black Rock – Review of Signatories – UK Money Laundering Regulations. The Clerk confirmed that she would take this opportunity to add the additional signatories to the Dudley & Pope Charity Account. ACTION: EW

- e) Charlotte Curson – Grit Boxes around the village – The Clerk confirmed that she had responded indicating that there was a grit box currently located on Main Street. It was agreed that the Open Spaces Working Group would take this forward to consider where any additional boxes should be sited so that permission can be applied for.

ACTION: EW & OPEN SPACE W/G

7. **To receive and consider any Planning Applications received & the outcomes of any previous Planning Applications**

- a) **Received** 17/1542/TPO 22 Cambridge Road, Cosby
Cut back TPO trees overhanging boundary.
RESOLVED: There were no observations on this application.
- b) **Outcome** 17/1133/HH 58 Main Street, Cosby APPROVED

8. **To receive and consider any requests for Memorials**

None

9. **Clerk's Time – To receive the Clerk's General Report and Updates**

- a) The following issues had been raised at a recent surgery at the library:
- i) The concrete footings from the old rugby goalposts had been dumped in the ditches by the contractors. The Clerk confirmed that she had contacted the rugby club in relation to this.
 - ii) The new rubbish bin which had recently been installed on the park has been destroyed again. The Clerk confirmed that this has now been removed.
 - iii) Various items including traffic cones, etc had been dumped in ditches. The Clerk confirmed that she had removed these items.
- b) The Clerk confirmed that she would be putting the request for nominations for the Garner Cup in the Cosby News. This will be presented at the Annual Parish Meeting.
ACTION: EW
- c) The notice for the Recreation Ground Awards is due in the January edition of the Cosby News and will be decided at the February meeting.
- d) Initial guidance notes for preparing for the General Data Protection Regulation (GDPR) which comes into effect in May 2018 were circulated and all members were asked to consider what changes they would need to take on board. The Clerk requested that GDPR be included as a standing item on the agenda for the next few months to ensure that progress is being made. This was agreed. ACTION: EW
- e) 'Poo Free Parish Award'. The Clerk reported that Cosby had been awarded this accolade by the Blaby DC Dog Warden for the parish with the least number of dog related complaints over the last quarter!

10. **To receive any update on the Neighbourhood Plan**

The date of the next meeting was confirmed as Wednesday 10th January 2018. It was noted that Blaby Parish Council has just had their Plan accepted. ACTION: EW

11. **Public Participation** – The meeting will be suspended to allow members of the public to make representation about items that are not on the agenda. All requests must be made to the Clerk prior to the meeting.

No prior requests had been received and there were no members of public present wishing to raise any issues.

12. **To receive any verbal updates from the Working Group Meetings held since 16th November 2017 where minutes have not been previously circulated**

a) **Open Spaces**

- i) Proposal that the content of the mowing contract remains the same for 2018.

Proposed by CP, seconded by JC and agreed by all members present.

RESOLVED: The contents of the 2018 mowing contract would remain the same as 2017.

ACTION: EW

- ii) Proposal that S106 money is requested for the following projects during 2018:

- The provision of 2 newly created parking bays on Main Street
- New planters with Cosby name for village entrances
- New benches on Shuttleworth Lane and on the park
- Replacement trees

- New swings and purchase of additional children's playground equipment

- Purchase and siting of adult outdoor gym apparatus

- Purchase and siting of additional grit bins.

Proposed by LP, seconded by VR and agreed by all members present.

RESOLVED: S106 money is requested for the projects stated during 2018.

ACTION: EW

b) **Staffing & Finance**

CP confirmed that the closing date for applications for the role of Clerk was 19/1/18.

First stage interviews to be held on 7/2/18 and second interviews to be held on 14/2/18.

ACTION: EW

Cllr M Howkins joined the meeting at this stage.

13. **Cemetery Issues**

- a) Proposal: All Christmas wreaths and decorations may be removed from graves by the Parish Council after 6th January 2018.

Proposed by CP, seconded by JC and agreed by all members present.

The Clerk agreed to make a temporary sign.

RESOLVED: All Christmas wreaths and decorations may be removed from graves by the Parish Council after 6th January 2018.

ACTION: EW

14. **To consider a parade for Remembrance Day 2018**

VR reported that she had recently put an item on social media asking for people's opinions on having a parade for 2018 Remembrance Day. Feedback had been positive so VR agreed to initiate a working group to take this forwards.

ACTION: VR

15. **To receive any reports from County/District Councillors**

There was nothing to report which had not already been covered.

16. **To receive and consider reports from representatives attending outside meetings or training**

- a) LRALC Local Branch Meeting – 6th December 2017 – MHo reported that he had not been able to attend the meeting.

17. **To consider options for a Parish Office**

Proposal: The Parish Council expresses an interest in learning what the costs would be of renting the Annex for an initial 5 year period.

Proposed by JC, seconded by CP and agreed by all members present.

RESOLVED: The Parish Council will express an interest in learning what the costs would be of renting the Annex for an initial 5 year period. ACTION: EW

18. **To confirm the date of the next meeting**

The date of the next meeting was confirmed as Thursday 18th January 2018.

With no further business, the Chairman wished everyone a Merry Christmas and a Happy New Year. He declared the meeting closed at 8.53pm.

----- 18th January 2018

Mr Miles Hillmann
Chairman