

PARISH COUNCIL MINUTES

The minutes of Cosby Parish Council Meeting held on Thursday 16th November 2017 in the Cosby Community Church Rooms, Croft Road, Cosby which commenced at 7.30pm.

Present:

Cllr C Pharoah (CP) – In Chair	Cllr L Phillimore (LP)
Cllr D Cooper (DC)	Cllr A Tanner (AT)
Cllr P Suffield (PS)	Cllr J Chapman (JC)
Cllr V Rye (VR)	Cllr I Mullis (IM)

Also present: Mrs E Wakelam (EW) – Clerk.
Mrs C Anderson – Resident & member of Christmas Lights Working Group

1. **To receive apologies for absence**
Cllr M Hillman (work), Cllr P Cave (work), Cllr M Howkins and County Cllr David Jennings.
2. **Chairman's welcome**
Cllr C Pharoah, Vice-Chair, welcomed Mrs Carol Anderson who, as a member of the Christmas Lights Working Group, would be giving their latest report.
3. **To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)**
Cllrs Phillimore and Tanner made their declarations of non-pecuniary interest regarding Planning Applications.
Cllr D Cooper declared a pecuniary interest in item 7a) with it being a neighbouring residential property.
4. **To approve and sign the minutes of the meeting held on 26th October 2017**
The draft minutes had been previously circulated.
RESOLVED: The minutes of the Parish Council meeting held on 26th October 2017 were signed as being a true and correct record.
5. **Finance**
 - a) To receive the financial report for the month of October 2017 including income and expenditure, budget year to date and the balance sheet, and to sign the Bank Reconciliation for the same period.
RESOLVED: The accounts for October 2017 were agreed and signed as correct.
6. **Correspondence – To receive any Correspondence**
 - a) Lloyds Bank – Confirmation of additional signatories.
 - b) Blaby District Council – Invitation to the Chairman's Carol Service on 13 December, 7.30pm at the Council Offices.
 - c) Mr R Kitchen - Copy of correspondence sent to Blaby District Council regarding the proposed refuse collection.
7. **To receive and consider any Planning Applications received & the outcomes of any previous Planning Applications**
 - a) **Received** 17/1373/TPO 2 Mount Road, Cosby
Felling of 5 Lime Trees (T1, T2, T5, T6 & T7)
RESOLVED: There were no observations on this application.

- | | | | | |
|----|----------------|-------------|---|----------|
| b) | Outcome | 17/0892/ADV | Co-op, 38 Main Street, Cosby | APPROVED |
| c) | Outcome | 17/1313/HH | 1 Linley Green, Cosby | APPROVED |
| d) | Outcome | 17/1131/HH | 70 Lady Leys, Cosby | REFUSED |
| e) | Outcome | 17/1145/HH | 62 Main Street, Cosby | APPROVED |
| f) | Outcome | 17/0778/FUL | Land off Countesthorpe Road,
Whetstone | REFUSED |

8. **To receive and consider any requests for Memorials**

- a) Dobsons Memorials Ltd Additional Inscription - In memory of Dorothy Ruth Woodcock
 RESOLVED: The application was approved. ACTION: EW

9. **Clerk's Time – To receive the Clerk's General Report and Updates**

- a) The Clerk advised that she had received an email back from LCC advising that they could not yet provide details of services which would be devolved to PC level. Therefore it would prove difficult to include these in the forthcoming precept preparation work.
- b) A response had been received from LCC Highways outlining that there was no possibility of them funding any road/parking restrictions and that the PC would have to look at funding any changes themselves. However, any proposals have to be approved by LCC Highways and can be a long process. The full email had already been forwarded to the Village and Road Safety Working Group to progress at future meetings.
- c) The Clerk has been in contact with James Gibson at LCC to register our interest in setting up a new Community Speed Watch Programme, although this does not start until the Spring of 2018.

10. **To receive any update on the Neighbourhood Plan**

There was no report submitted.

11. **Public Participation** – The meeting will be suspended to allow members of the public to make representation about items that are not on the agenda. All requests must be made to the Clerk prior to the meeting.

No prior requests had been received and there were no members of public present wishing to raise any issues.

12. **To receive any verbal updates from the Working Group Meetings held since 26th October 2017 where minutes have not been previously circulated**

a) **Open Spaces (Trees)**

PS reported that the scheduled works to the trees in The Nook/Main Street had now been completed. DC has planted some new summer bulbs. It had been noted that some of the tree tags have been removed, particularly around the rope swing on Main Street.

The Working Group sought approval for:

- The purchase of 26 Beech Trees to infill the hedge on the Village Hall Car Park
- The purchase of 2 new Hornbeams to replace failing trees around the village.
- For works to Tree 41 following the structural report. A quotation had been received

RESOLVED: PS proposed these works and JC seconded. All members present approved the recommendation. ACTION: EW

The next schedule of works to trees around the village will hopefully be ready to go out for quotation shortly.

b) Christmas Lights

Mrs Carol Anderson gave an update on the Christmas Lights Switch On. This will be at 5pm on 1 December in conjunction with the Street Fair which is being organised by The Co-op, Main Street. Other businesses are also intending to have new lights within The Nook.

CP thanked Mrs Anderson for her work with the PC.

13. Staffing Issues

Following the letter of resignation recently submitted by The Clerk, the Staffing and Finance Working Group sought approval to recruit a new Clerk. Mrs Wakelam has agreed to continue on a temporary basis and an appropriate contract will be drafted to reflect this.

RESOLVED: CP proposed, VR seconded and all members present agreed to the proposal.

ACTION: S & F W/G

The vacant position of Maintenance Person is currently being reviewed in line with the possible devolved responsibilities and how these may change this role.

14. Deeds and Lease – Cosby Village Hall

Following the transcription of the original Deeds and Lease for the Village Hall, it was decided that further legal advice should be sought.

RESOLVED: LP proposed that The Clerk makes further investigation with legal representatives as to the current status of the Deeds and Lease, with an initial spending budget of up to £1,000. IM seconded and all members present agreed to the proposal.

The Clerk commented that there was still an amount of other research that needs completing prior to seeking legal advice so that all previous decisions are known and taken into consideration.

ACTION: EW

15. Mowing Contract 2018

The mowing contract for 2018 will need to be put out for tender by the New Year. All members were requested to submit any comments and recommendations to the Open Space Working Group so that the new contract can be drawn up prior to and approved at the December meeting.

16. To approve meeting dates for 2018

The proposed meeting dates were circulated. A few amendments were made.

RESOLVED: DC proposed approval of the amended dates and AT seconded. All members present agreed that the dates be accepted for 2018.

ACTION: EW

17. **To receive any reports from County/District Councillors**
AT read his report and thanked everyone for their support during recent months.
LP highlighted that the DPD will shortly be going out for public consultation. This is an important document as it gives guidance for future developments as part of the Strategic Growth Plan.
18. **To receive and consider reports from representatives attending outside meetings or training**
None received.
19. **To confirm the date of the next meeting**
The date of the next meeting was confirmed as Thursday 14th December 2017.

With no further business, the Chairman declared the meeting closed at 8.54pm.

----- 14th December 2017
Mr Miles Hillmann
Chairman