



# COSBY PARISH COUNCIL

Clerk: Mr Les Phillimore  
76 Springwell Lane  
Whetstone  
Leicester  
LE8 6LT

Telephone: 07802 303936  
clerk@cosbyparishcouncil.gov.uk

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## Minutes of the Meeting of Cosby Parish Council held at 7.00pm on Thursday 21<sup>st</sup> September 2023 in the Heritage Room, Cosby Village Hall, Park Road, Cosby.

**Present:** Cllr: V Rye (Chair)      Cllr: C Pharoah      Cllr: S Wegerif  
Cllr: J Chapman      Cllr: H Stevenson      Cllr: M Hillmann

**Also present** Mr L Phillimore (Parish Manager)  
Mrs S Chapman (Assistant Parish Manager)

### Members of the Public.

One member of the public present

### 23.795 Chairmans welcome

Cllr: Rye welcomed those present and the member of the public.

### 23.796 To receive apologies for absence

Cllr: M Howkins (Approved)      Cllr: J Wolfe (Approved)      Cllr: S Boocock (Approved)

### 23.797 To receive disclosures of members' interests (i.e., the existence and the nature of those interests in respect of items on this agenda

None

### 23.798 To receive and sign the minutes of the Meeting of Cosby Parish Council held on Thursday 20<sup>th</sup> July 2023

**RESOLVED:** That the minutes of the meeting of Cosby Parish Council held on Thursday 20<sup>th</sup> July 2023 be signed as a true record.

#### a) Matters arising from these Minutes

- i. 23.793 Clerk advises that the meeting has not been arranged due to the corroborated intention of the Village Hall Committee to wind the Village Hall charity up and absolve all responsibility for the village hall. Members were advised of the instructions given to the Parish Council lawyers on 26<sup>th</sup> July 2023 which negated the need for the proposed meeting.
- ii. 23.784 Clerk advises that Worknest attended a meeting on 20<sup>th</sup> September 2023 to assess the needs of the Council.
- iii. 23.786 Clerk confirms that a policy for future grant awards is in development

### 23.799 To receive and approve the financial reports for the months ending 31<sup>st</sup> July and 31<sup>st</sup> August 2023 including income and expenditure, budget year to date, balance sheet and to record the signing of the bank reconciliation for the same period.

- a) Clerk confirms that there are 2 audit payments per year, Internal and External auditors that appear in the accounts 120-4210 with the external audit fee scheduled for payment in September 2023.

**RESOLVED:** That the financial reports for the month ending 31<sup>st</sup> July 2023 and 31<sup>st</sup> August 2023 including income and expenditure, budget year to date and balance sheet be signed as an accurate record.

### **23.800 To consider any applications for Co-Option**

**RESOLVED:** That with unanimous support, Mrs Gail Lee be Co-opted as Councillor for Cosby Parish Council.

### **23.801 Clerks report**

- a) Members are advised that without the micro-simulation traffic survey, it is impossible for County Highways to offer any advice on possible traffic management initiatives.
- b) Linley Green – proposed to plant a specimen English tree to coincide with the 80<sup>th</sup> anniversary of D-Day
- c) Signage for Cosby Brook regarding annual autumn maintenance @ £90.00 for 10 Correx boards. Price to be sought for railing mounted permanent signs similar to new park signs.
  - i. Next Cosby newsletter to include article about brook maintenance and associated costs.
- d) BDC / LRALC Carbon Footprint pilot – 3 volunteers required to champion the project.
  - i. Cllr: M Hillmann volunteer one
  - ii. Chair to discuss with Cllr's Wolfe, Howkins and Boocock, Cllr Wegerif will consider.
- e) Christmas lights on corner of Croft Road and Broughton Road to be stripped and replaced at a cost of £2,589.65 plus c £4,000 arboreal work to strip and re-wrap.
- f) Damage to Notice Board approaching Lady Leys – replacement Perspex £224.59 to be ordered
- g) Two Remembrance Day wreaths to be ordered. One for War Memorial, one for Roll of Honour notice board
- h) Members advised that the drain repairs adjacent to the village hall cost £625.00

**RESOLVED:** That the Clerks report be noted and actioned as required

### **23.802 To note and record the opening of a new Savings Bond Account (Charity Bank) and re-investment of funds in a new Santander savings bond.**

- a) £100,000 from Santander savings bond to be invested in the Charity Bank with residual Santander balance re-invested in a new Santander bond.
  - i. Existing Bank Signatories to also be assigned to the Charity Bank

### **23.803 To consider any Memorial applications not in compliance with the published cemetery Rules & Regulations**

- a) None to consider

### **23.804 Correspondence Received**

- a) Email – Moore UK – Annual Governance and Accountability Report 2022/23 (part 3) External Audit - Notice of conclusion of Audit confirming a clean audit.
- b) Email – Blaby District Council – Approval of **£6,838.14** S106 for playground fencing extension
- c) Email – Water issues at Cosby Village Hall partly resolved with the work at 23.801 (h)
- d) Email - Coronation Living Heritage Fund launched
  - i. No action to be taken
- e) Email – Blaby District Council - Rural EV Car Clubs

- i. No action to be taken
- f) Email – HGV Parking Narborough Road
  - i. Correspondence be noted
  - ii. Parish Manager to liaise with the businesses off Narborough Road.
- g) Email – Rugby pitch floodlight removal
  - i. Correspondence noted
- h) CPRE – annual subscription
  - i. £36 annual subscription approved.
- i) **Late correspondence**
  - i. **Revolution Laundry** on Cosby Victory Park car park – The offer be declined
  - ii. **National Highways Transport Survey** – Cllr: H Stevenson to compile collective responses, Parish Manager to submit.
  - iii. **Bloor’s Housing** – Parish Manager to arrange informal meeting

**RESOLVED:** That the correspondence be noted and actioned as required.

**23.805 Public Participation**

- a) No matters arising

**23.806 To consider any planning applications listed and any notices received after the publication of the agenda.**

- a) No observations made

**23.807 To receive any updates from Working Parties to include: -**

- a) **Update on Victory Park playground works**
  - i. Fencing due to be installed in November
  - ii. Handles to Seesaw have been replaced and “securely” affixed.

**23.808 To receive any updates on Village Projects**

- a) **Remembrance Day Parade** – Noted in the pending newsletter. Final order of events to be agreed with representatives from St Michael and All Angels to maximise inclusion and attendance.
- b) **Christmas lights and street market – Saturday 2<sup>nd</sup> December 2023** street market 5.00pm til 7.00pm with lights switch-on at 6.00pm
  - i. Council volunteers required to run the Council stall, set gazebos and road closures up and man the switch-on, Cllr: S Boocock has volunteered for the council stall
  - ii. Drum Corps and Santa Claus booked
- c) **D-Day 80<sup>th</sup> celebration** – Saturday 8<sup>th</sup> June 2024
- d) **Councillors review of 2023 events and plans for 2024.**
  - i. Meeting with Gather Create Grow to be arranged – Members to feed any feedback and observations into Chair.

**RESOLVED:** That Standing Orders be suspended at 9.00pm to allow the meeting to continue

**23.809 To receive any reports from External meetings**

- a) No reports

**23.810 To receive any reports from County / District Councillors**

a) County Council Les Phillimore updated Members on: -

- i. LCWIP and the inclusion of the potential removal of the 40mph zone on Cambridge Road
- ii. Highways assessment of the 5 gateway entrances to Cosby and removal or upgrade of the out-of-date 30mph Speed Indicator Signs (SID's)

**23.811 To confirm the date of the next meeting as Thursday 19<sup>th</sup> October 2023**

Meeting closed @ 9.04pm